



Areas of the Market Available for Hire

Upper market Lower market

HIRING ALTRINCHAM MARKET

What can you hire?

The whole of the glass canopied open sided upper market.
The lower market on Central Way.

When can you hire the market?

You can hire the market on Sundays, Monday's, Wednesday and Bank Holiday Monday's throughout the year, subject to availability and staffing.

Saturday evening hire is only available in conjunction with a Sunday hire.

Access to the market is available from 6pm on Saturdays and 6am on other days.

Events on Saturdays & Sundays must close no later than 11pm.

Events on Mondays must close by 8pm to allow cleaning and set up in readiness for the Tuesday Market.

How Much does it Cost?

Hire costs depend on a number of factors. A base cost is provided below. These fees are based on hiring the market in it's standard configuration illustrated above. If you need a bespoke configuration additional charges will apply based on the man hours required to alter the configuration and return it to standard after the event. The market manager will agree these fees with you before you make your booking. Please note the stalls can not currently be removed to make a clear space.

A condition of hire is the presence of a member of market staff who will open and close the market and ensure access to market facilities. Other duties by arrangement. Basic cleaning is included in the hire fire.

Daily Charges **VAT Exempt**

The whole of the glazed upper market
Per Quarter
Lower Market

Existing Configuration

£660.00 (73 Stalls)
£250.00
£300.00 (17 Stalls)



What's included in the cost?

A Premises licence which permits the playing of music, the sale of alcohol and dancing up until **10pm**.

Access to Market Toilets The market toilets are located below ground floor level with steps down. There are 7 ladies and 4 gents (plus urinals). There is one disabled toilet but this is in the market hall which is not currently accessible on non market days.

Basic Clean Up is included in the cost. An additional cost is likely to be incurred by most food and drink events where food and drink is being consumed on the premises.

Power In addition to lighting additional power sources are available, please discuss your requirements with the market manager who can advise if any additional charges will be incurred.

On Site Parking for up to 20 vehicles.

Additional Costs

Duty Manager. A condition of hire is that a member of the market staff is on duty throughout your event. Staffing costs will be charged at £20 per hour

Rubbish Removal. Hirer's are responsible for removing all rubbish at the end of the hire period.

Your Responsibilities

Public liability insurance: You must provide evidence of public liability insurance of at least £5m covering the event at the time of booking.

Risk assessment : You must also provide a copy of your risk assessment at least 4 weeks prior to the event.

Rubbish: You must clear all rubbish from the event leaving it in the condition in which you find it.

Road Closure: If your event requires a road closure for any reason, in addition to your booking form you will need to fill out an **event application form**. You are responsible for obtaining and fulfilling the conditions of the road closure order. Event application forms need to be submitted at least 8 weeks prior to your event. Further information can be found on the councils web site please use the following link.

<http://www.trafford.gov.uk/CouncilAndDemocracy/AreaServices/CorporateEvents>

Visiting Markets

Altrincham market welcomes touring markets who are encouraged to support existing market trading days ie Tuesday, Thursday, Friday & Saturday. Visiting Markets are allowed to set up stalls on Greenwood Street and Shaws Road. Please contact the market manager for further details.