

Scrap Metal Dealers Scrap Metal Dealers Act 1964 Guidance Notes

1. Do I need to register with the Council?

A person may only carry on the business of a Scrap Metal Dealer in Trafford if she/he is registered under the above Act. The business of a Scrap Metal Dealer includes any of the following:

- having a scrap metal store located within Trafford;
- a Scrap Metal Store is not located within the area, but Trafford is the his/her usual place of residence.
- A Scrap Metal Store is not located within the area, but premises within Trafford are occupied wholly or partly for the purpose of dealing in scrap metal.

2. What is 'business as a scrap metal dealer', 'scrap metal' and a 'scrap metal store'?

- a person carries on business as a scrap metal dealer if s/he carries on a business which consists wholly or partly of buying and selling scrap metal, whether scrap metal sold is in the form in which it was bought or otherwise, other than a business in the course of which scrap metal is not bought except as materials for the manufacture of other articles and is not sold except as a by-product of such manufacture or as surplus materials bought but not required for such manufacture
- 'scrap metal' includes any old metal, and any broken, worn out, defaced or partly manufactured articles made wholly or partly of metal and any metallic wastes , and also includes old, broken, worn out or defaced tool tips or dies made of any of the materials commonly known as hard metals or of cemented or sintered metallic carbides
- 'scrap metal store' means a place where scrap metal is received or kept in the course of the business of a scrap metal dealer

3. What is kept in the register?

The register contains the 'appropriate particulars'; i.e. this essentially means the name of dealer and various business and home addresses

4. What if I should register but fail to do so, or if I fail to inform the Council about any changes in the 'appropriate particulars'?

- it is illegal to carry on the business as a scrap metal dealer within Trafford unless the 'appropriate particulars' are entered on the register
- it is illegal to fail to notify the Council of any change in the 'appropriate particulars' within 28 days of any change
- it is illegal to fail to give notice to the Council within 28 days of the dealer ceasing to carry on business within Sefton

5. What records do I need to keep?

- Every person who is registered under the above Act is required to keep a written record at each scrap metal store of all scrap metal received. This record must include:
 - the description and weight of the scrap metal:
 - the date and time of the receipt of the scrap metal
 - if the scrap metal is received from another person, the full name and address of that person
 - the price, if any, payable in respect of the receipt of the scrap metal if that price has been ascertained at the time when the written record is to be made
 - if the above is not applicable, the value of the scrap metal as estimated by the dealer
 - the registration number of any vehicles delivering scrap metal
- The written record should be bound and must be kept for two years from the date of the last entry.
- Every person who is registered under the above Act is also required to keep a written record at each scrap metal store of all scrap metal processed or dispatched. This record must include:
 - the description and weight of the scrap metal
 - the date and type of processing or the date of dispatch
 - the full name and address of the person the scrap metal has been dispatched to and the value of the transaction
 - if the scrap metal has been dispatched without sale or exchange, the value of the scrap metal as estimated by the dealer
- The written record should be bound and must be kept for two years from the date of the last entry.

6. How long does the registration last for?

3 years and then it lapses. The dealer must then renew the registration.