**Appendix – 3rd party providers and activities**

**As event organiser it is your responsibility to ensure you obtain and review all relevant documentation for your event.**

Please list all on powered **activities** taking place and equipment being used at your event. Please add additional lines as necessary.

A risk assessment (RA) must also be provided for each piece of equipment, you do not need to send this to us, but you should confirm that you have obtained this as the organiser of the event.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activities and equipment**  Eg: face painting, sporting activities, retail/information stalls, petting zoo, marquee, portaloos, stage, fencing. | **Provider/Supplier** | **Insurance**  **Policy holders name and expiry date**  You will need to provide evidence of the provider’s/supplier’s public liability insurance policy number | **Amount of Public Liability Insurance**  Minimum  £5m | **Activity covered by overarching Event Risk Assessment** | **Activity covered by supplementary/bespoke risk assessment** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |