

by email: **parkingpermits@trafford.gov.uk**

by post: **Parking Services, Trafford Town Hall, Talbot Road, Stretford, M32 0TH**

A. Applicant

Name

Address

Telephone Email

B. Vehicle details

Please submit a separate application for each vehicle

Registration

Make

Colour

Please make sure the relevant supporting documents are enclosed from both categories in section D below as your permit will not be issued without them.

D. Supporting Documents

Please attach photocopies or scanned images/photographs of one document from both of the following categories for each permit applied for. Your application will not be processed if the required documents are not provided.

Proof of residency

One of the following which **must** be dated in the last 3 months: Utility bill (water, electric, gas or telephone)
Bank or credit card Statement
Mobile phone bill
Tenancy agreement/completion letter for new residents within 3 months of moving in

Your proof must show your name and address within the zone
(Reminders for overdue accounts will **not** be accepted)

&

Vehicle proof

Your vehicle: A copy of your insurance schedule.
Your proof must show your VRM and name and address within the zone

Company vehicle: A letter from your employer, on company letterhead, confirming the vehicle is kept by the applicant at the above address for a minimum of 5 nights a week **and** a copy of either the V5 (log book) or hire or lease agreement.

Hire vehicle: The hire or lease agreement showing your name and address

E. Declaration

I declare that the information given above is accurate & I agree to abide by the 'Conditions of Use'
I authorise the Parking Services section to make appropriate checks to confirm I reside at the above address.

I certify that I reside at the address completed in section A for a minimum of 5 nights every week.

I agree to surrender the permit to Trafford Council in the event of the following:

I sell/ dispose of the vehicle(s) shown in section B.

I no longer reside at an address within the permit scheme.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

To view our privacy notice, please visit www.trafford.gov.uk.

Office use only

Permit:

Date issued:

Start date:

Visitor Cards:

Fee paid £

Cash / Chq / PO no:

Signed :

Date: