

# Trafford Council

## Fees, Charges and Allowances

**2022/23**

# Fees, Charges and Allowances Guide

## Contents

## Page

Key

### **ADULT SERVICES**

Telephones provided under the Chronically Sick and Disabled Persons Act 1970	7
Review of Residential and Nursing Home Placements	7
Community Care Charging Policy	7
Daily Rate for Day Care Attendance and Day Care Transport	7
Home Care Charge - Framework Prices	7
Residential and Nursing Home Charge - Framework Prices	8
Pendant Alarm Services	8
Supported Living - Shaw Road and Shaw View	8
Administration Charges relating to Funerals and Estates	8
Appointee & Deputyship Charges	9
Kennel Fees	9
Admin fee for Deferred Payers	9
Scale of Income Support Allowances used in Trafford's Assessments	10
Disabled Facilities Grants	10
Charges for Deferred Payment Agreements and Proposed Rates for Alternative Funding Arrangements	10

### **PLACE**

#### **Highways**

Stopping Up and Diversion of Highway (Temporary)	11
Road Opening Permit	11
New Roads and Street Works Act 1991 – Section 50 Street-works Licence	11
Street Furniture Records and Specification Information	11
Vehicular Crossings	11
Hire of Barriers, Lamps etc.	12

Provision of Highway Inspection Details to Statutory Undertakers and Other Bodies	13
Local Authorities (Transport Charges) Regulations 1998-Skips	13
Local Authorities (Transport charges) Regulations 1998 – Scaffolding	13
Local Authorities (Transport Charges) Regulations – Hoardings	14
Removal of “A” Boards and other obstructions placed within the Public Highway	14
Placing of Tables and Chairs on the Highway	14
Children's Fairground Rides on the adopted highway under S115E of the Highways Act 1980	14
Copies of Technical Reports	14
Street Lighting Design Services for Private Developments	14
Highways Act 1980 Section 38 Agreements - Administration charge	14
Stopping Up and Diversion of Highway (Permanent)	15
Provision of Direction Signing to Tourist Attractions	15
Street Numbering and Naming	15
Adopted Highway Information	15
Signs to Housing Developments	15
Dangerous Buildings & Demolitions Notices	15
<b>Parking Services</b>	
Parking Permits	15
Town Centre Display Area	15
Trafford Park Matchday parking	16
Pay and Display	16
Parking Dispensations and Suspensions	18
<b>Greenspace</b>	
Allotments	18
Fishing (King George V Pool)	18
Special Events	18
Use of Parks & Green Spaces for Commercial Activities	20

## **Environment**

Waste Management 21

## **Environmental Health**

Licences 21

Environmental Protection 23

Housing Standards 23

Pest Control 24

Works in Default 24

Stray Dogs 24

## **Licensing**

Licence Application Fees 25

## **Trading Standards**

Weights & Measures Fees 29

## **Community Safety**

Abandoned Trolleys 30

Environmental Enforcement 30

## **ECONOMIC GROWTH & PLANNING**

### **Asset Management**

Trafford Town Hall Football Parking 30

### **Planning and Building Control**

Strategic Planning and Developments 30

Building Control fees 30

New Building Regulation Charges 31

Planning Fees 31

Housing Services 31

## **GOVERNANCE & COMMUNITY STRATEGY**

Freedom of Information Act 2002	34
Data Protection Act 1998	34
Registration of Births, Deaths and Marriages	34
Commitment and Citizenship Ceremonies	34
European Settlement Service & Verification of Overseas Pension	35
Libraries	36
Blue Badges	37

## **PEOPLE & TRADED SERVICES**

Cemeteries & Crematorium	38
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## **FINANCE & SYSTEMS**

Revenues and Benefits	39
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## KEY

All fees and charges are subject to relevant legal constraints. Some fees and charges are required by law to be established and administered by the Council, others can be established at the Council's discretion. Once established, regulations then influence the extent or level of the fee or charge. Some fee or charge levels are set by regulation, others are limited by regulation, and some can be determined freely by the Council, though subject to other influencing factors such as competition.

The attached list of fees and charges also indicates which fees are Mandatory (M) and which are Discretionary (D) for both the establishment of the charge (the first indicator) and then setting the level of the charge (the second indicator). For example, a fee that must be established and administered by the Council, but the level of fee or charge can be freely determined by the Council would be marked 'M / D'.

The table below has been RAG shaded in terms of extent of Council discretion from red (top 1) where fees and charges are mostly determined by regulation, to green (bottom 2) where the Council has greater control on establishing and setting fee or charge levels. In the middle or amber zone, Council's discretion is limited by regulatory rules, and for the fees or charges that are subject to such rules a code of 'D\*' is used in the booklet, usually with a statement that describes the relevant rule at the bottom of the page or table.

How is it determined that a fee or charge can be levied?	Who or how is the rate of the fee or charge determined?	Example of Fee or Charge	KEY
Regulation	Regulation – the rate of charge is fixed by regulation	Registrar Certificates Gaming Permits	M/M
Regulation	Regulation – the Council can choose between lower and/or upper limits	Casino applications Entertainment Licences	M/D*
The Council	Regulation – the Council can only recover costs & reasonable overheads and/or between upper and lower limits or other limit	Fixed Penalty Notices	D/D*
Regulation	The Council	Environmental searches Marriage & Civil Partnerships	M/D
The Council	The Council	Library charges Land charges & search fees	D/D

**ADULT SOCIAL CARE**

<b>Telephones Provided Under the Chronically Sick and Disabled Persons Act 1970</b>				
Following the calculation of the net chargeable income, the following scale is used to determine the service user's entitlement to assistance.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Free installation and rental	M/D	Net chargeable income of up to £16.10 per week	Net chargeable income of up to £16.90 per week	5.0%
Free installation only	M/D	Net chargeable income of up to £16.10 per week but below £32.00 per week	Net chargeable income of up to £16.90 per week but below £33.60 per week	5.0%
No assistance	M/D	Net chargeable income of up to £32.00 per week	Net chargeable income of up to £33.60 per week	5.0%
Estimated Financial Implication - Negligible				

<b>Review of Residential and Nursing Home Placements</b>				
The Council, in making residential care and nursing home placements outside the Trafford area, may ask the other Local Authority involved to carry out the placement review where it would be more cost effective to do so e.g. where a placement is made in a distant local authority area.				
In cases where another local authority arranges a residential placement within the Trafford area and requests that a Trafford Social Worker undertakes the placement review then a charge may be made which is a flat rate charge calculated to cover the cost of social work and administrative time in completing the review.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Charge for Review	D/D	358.00	376.00	5.0%
Estimated Financial Implication - Negligible				

<b>Community Care Charging Policy - Disregard of Income and Expenditure</b>				
The Department of Health Guidance "Fairer Charging for Non-Residential Services" lays down statutory allowances for charging. These are Income Support allowances plus 25%.				
The guidance allows the council to charge against Disability Benefits, (Attendance Allowance and Disability Living Allowance) and the Severe Disability Premium of Income Support.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Percentage disregard of Net Disposable Income	M/D	0%	0%	0.0%
Standard Disregard for Disability Related Expenditure	M/D	10.00	10.31	3.1%

<b>Daily Rate for Day Care Attendance and Day Care Transport</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Daily rate for Day Care Attendance	M/D	41.60	43.48	4.5%
Sessional rate (1/2 day attendance)	M/D	20.80	21.74	4.5%
Day Care Transport	M/D	2.70	2.80	3.7%
<b>Home Care Charge - Framework Prices</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Charge per Hour	M/D	17.30	18.08	4.5%
Charge per half hour	M/D	8.65	9.04	4.5%

\* These charges are subject to the calculation of their costs and will be confirmed by Commissioners in early March.

<b>Residential and Nursing Home Charge - Framework Prices</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Residential	M/D	571.76	602.64	5.4%
Residential (Elderly Mentally Infirm)	M/D	571.76	602.64	5.4%
Nursing	M/D	639.15	673.66	5.4%
Nursing (Elderly Mentally Infirm)	M/D	639.15	673.66	5.4%

\* These charges are subject to the calculation of their costs and will be confirmed by Commissioners in early March.

<b>Pendant Alarm Services</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Service level 1 - 24 hr monitoring service	M/D	5.55	5.85	5.4%
Service level 2 - responds to emergency calls received by sending a mobile warden.	M/D	6.65	7.00	5.3%
Service level 3 - as per Service level 2 with an additional planned visiting service.	M/D	9.55	10.05	5.2%
Estimated Financial Implication - Negligible				

<b>Supported Living - Shawe Road &amp; Shawe View</b>				
Most permanent tenants receive housing benefit which meets the major part of their rent. An additional charge in the rent, which is not eligible for Housing Benefit, is made for heating and lighting.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Shawe Road</b>				
1 Bedroom flat	M/D	138.08	*	N/A
2 Bedroom flat	M/D	149.59	*	N/A
Charges – Shawe Road	M/D	50.00	*	N/A
<b>Charges for Part 3 Homes (Shawe Rd Respite)</b>				
Cost per resident week	M/D	768.03	*	N/A

\* These charges are subject to the calculation of their costs and will be confirmed by Commissioners in early March.

<b>Administration Charges Relating to Funerals and Estates</b>				
Section 46 of the Public Health (Control of Disease) Act 1984 charges Local Authorities with the duty to bury or cremate the body "of any person who has died or been found dead in their area, in any case where it appears to the Authority that no suitable arrangements for the disposal of the body have been made or are being made otherwise than the Authority". The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Where a funeral is arranged but inventory is not required.	V M/D	284.00	293.00	3.2%
Where a funeral is arranged and inventory taken.	V M/D	573.00	590.00	3.0%
Estates which have involved four days work (30 hours) involving searching, inventory and funeral arrangements.	V M/D	840.00	866.00	3.1%
Estates where an inventory is taken but no funeral arranged.	V M/D	284.00	293.00	3.2%
Estimated Financial Implication - Negligible				



**Appointee & Deputyship Charges**

The Care Act 2014 guidance states that, while an appointee service is a none statutory service, the council may charge for the service to provide it on a cost neutral basis. The charge of the service is dependant on the amount of capital a client has on the 1st March each year as below. The annual fee for the council to act as Deputy for a person is controlled by the Office of Public Guardian and currently set at the rate below.

<b>Appointee Charge</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Appointee Charge - weekly</b>				
Client Capital Balance				
£0.00 - £999	V D/D	0.00	N/A	N/A
£1K - £15,999	V D/D	8.12	N/A	N/A
>£16k	V D/D	11.75	N/A	N/A
<b>Deputyship Charge - annual</b>				
Client Capital Balance				
<£16,000	V D/D	3.5% of total capital	3.5% of total capital #based on OPG charges	0.0%
>16,000	V D/D	650.00	650.00	0.0%

**Kennel Fees**

The Care Act 2014 guidance states that the council has a duty under its Protection of Property policy to provide temporary accommodation for animals which may be left in properties while a user is in hospital. The council will also recharge for the kennel fees.

<b>Kennelling Fee</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
All dogs	D/D	15.00	*	N/A
Cats	D/D	8.50	*	N/A
Parrots	D/D	4.00	*	N/A
Budgies/Canaries	D/D	3.00	*	N/A
Guinea pigs	D/D	3.50	*	N/A
Rabbits	D/D	4.00	*	N/A
Snakes	D/D	3.00	*	N/A
Hamsters/Gerbils	D/D	3.00	*	N/A
Transport is per collection	D/D	15.00	*	N/A

\* Currently undergoing procurement exercise.

**Administration fee for Deferred Payers**

Care Act 2014 guidance states that councils are expected to offer deferred payment arrangements for residents where there is not sufficient disposable income to pay the charge as the capital is tied up in the property. The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Charge per deferred case	V D/D	600.00	618.60	3.1%

<b>Scale of Income Support Allowances used in Trafford's Assessments</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Personal Allowances</b>				
<u>Single claimant</u>				
18-24	M/M	59.20	61.05	3.1%
25 - 60	M/M	74.70	77.00	3.1%
60 and over	M/M	177.10	182.60	3.1%
<u>Couple</u>				
At least one aged 18 or over	M/M	117.40	121.05	3.1%
Couple aged 60 and over	M/M	270.30	278.70	3.1%
<u>Disability Premium</u>				
Single	M/M	35.10	36.20	3.1%
Couple	M/M	50.05	51.60	3.1%
<u>Pensioner Premium</u>				
Single	M/M	102.40	105.60	3.1%
Couple	M/M	152.90	157.65	3.1%
<u>Severe Disability Premium</u>				
Single claimant	M/M	67.30	69.40	3.1%
Couple (both qualify)	M/M	134.60	138.80	3.1%
<u>Enhanced Disability Premium</u>				
Single claimant	M/M	17.20	17.75	3.2%
Couple	M/M	24.60	25.35	3.0%
<u>Other Premiums</u>				
Carer Premium	M/M	37.70	38.85	3.1%
<u>CAPITAL LIMITS</u>				
Lower Limit	M/M	14,250.00	14,250.00	0.0%
Upper Limit	M/M	23,250.00	23,250.00	0.0%

<b>Disabled Facilities Grants</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
* Technical and Professional Services fee - minimum charge (£275.00) or 15% of eligible expense, (whichever is the greater). All plus professional negligence insurance based on 10% of fee plus VAT.	V /M/D	*	*	0.0%
** Limited Land Charge on a property if it is disposed of within 10 years. The charge will apply where the value of the DFG exceeds £5,000 and will be limited to a maximum charge of £10,000	D/D	**	**	0.0%

<b>Charges for Deferred Payment Agreements and Proposed Rates for Alternative Funding Arrangements</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Interim Funding Agreement (Council loan) secured by a legally binding agreement	D/D	310.00	320.00	3.2%
Solicitor's Undertaking a legal document that is signed by the clients conveyancing solicitor confirming funds owed in outstanding care fees will be paid out of the proceeds of sale before funds are transferred	D/D	185.00	190.00	2.7%
# Annual interest rates for DPAs & Interim Funding Arrangements - we charge the maximum interest rate as defined in the Care and Support Regulations on a daily basis (compounded). Interest charges are added to the debt, payable at the end of the agreement.	D/D	0.45%#	0.25%#	(44.4%)

PLACE

Highways Business Group

<b>Stopping Up and Diversion Of Highway (Temporary)</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Temporary Traffic Orders</b>				
Section 14(1) Orders (long term) Costs for Posting of Notices & Invoicing included.	D/D	1,995.00	2,095.00	5.0%
Section 14(2) Notices (5 Day/Emergencies) Costs for Posting of Notices & Invoicing included.	D/D	600.00	630.00	5.0%
Provision of Access Highlight Markings:				
Single Property	D/D	70.00	73.50	5.0%
Two Properties	D/D	120.00	126.00	5.0%

<b>Road Opening Permit</b>				
To allow for the excavation in the highway for the purpose footway crossings, sewer connections and sewer maintenance works.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Administration Fee	V D/D	225.00	235.00	4.4%
Inspection fee – New Roads and Streetworks Act Section 75	M/M	Fee set nationally due March	Fee set nationally due March	N/A
Reinstatement Charges	D/D	Actual Cost	Actual Cost	N/A

<b>New Roads and Streetworks Act 1991 - Section 50 Street Works Licence</b>				
Fees to allow for the administration of the licence, maintaining the record of the apparatus and permitted inspection fees under the Act.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Administration Fee – Installation of apparatus (non-returnable)	V D/D	345.00	360.00	4.3%
Administration Fee – Maintenance of apparatus	V D/D	225.00	235.00	4.4%
Capitalised Fee in lieu of annual charge	M/D	245.00	257.00	4.9%
Inspection fee per 200m length	M/M	Fee set nationally due March	Fee set nationally due March	N/A
Traffic Management Act - The above may be subject to changes in legislation.				

<b>Street Furniture Records and Specification Information</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
To cover small development involving no more than 6 items of street furniture.	D/D	96.00	100.00	4.2%
To cover major development involving more than 6 items of street furniture.	D/D	123.00	129.00	4.9%
Provision of Street Lighting Specification.	D/D	80.00	84.00	5.0%

<b>Vehicular Crossings</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Site inspection, preparation of estimate, processing application, supervision of work, payment of account, including all administration costs.	D/D	Actual Cost	Actual Cost	N/A
Specialist input if required, i.e. Trees, Street Lighting.	D/D	Actual Cost	Actual Cost	N/A
Where a crossing is provided as part of programmed highway works, an all inclusive minimum charge (based on standard width of 2.7m).	D/D	525.00	550.00	4.8%
To provide estimate for a vehicle crossing.	D/D	48.00	50.00	4.2%

<b>Hire Of Barriers, Lamps etc.</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<u>Daily Charges</u>				
Danger Lamp	V D/D	2.60	2.70	3.8%
Danger Lamp including batteries	V D/D	5.00	5.25	5.0%
Traffic Cone to 450 mm high	V D/D	0.65	0.68	4.5%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	1.40	1.45	3.6%
<u>Portable Signs in stands – Minimum charge of 3 days</u>				
600mm triangle/circle	V D/D	2.95	3.10	5.1%
750mm triangle/circle	V D/D	2.95	3.10	5.1%
900mm triangle/circle	V D/D	4.60	4.80	4.3%
1200mm triangle/circle	V D/D	5.75	6.00	4.3%
1050 x 750 rectangle (maximum)	V D/D	5.75	6.00	4.3%
<u>Temporary Signs for pole mounting, excluding mounting - Minimum charge of 3 days</u>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
450mm	V D/D	2.95	3.10	5.1%
600mm	V D/D	2.95	3.10	5.1%
750mm	V D/D	3.50	3.65	4.3%
900mm	V D/D	4.80	5.00	4.2%
1200mm	V D/D	4.80	5.00	4.2%
1050 x 750 rectangle	V D/D	4.80	5.00	4.2%
Lane closed, Guard Barrier or Crowd Barrier - Minimum charge 3 days	V D/D	5.35	5.60	4.7%
<u>Temporary Column excluding erection - Minimum charge 3 days</u>				
Temporary Column excluding erection– 8 metre	V D/D	9.65	10.00	3.6%
Temporary Column excluding erection– 6 metre	V D/D	7.55	7.90	4.6%
Wide Base	V D/D	10.80	11.30	4.6%
Twinex Light Unit	V D/D	6.50	6.80	4.6%
Delivery/Collection charges not included. All losses charges at replacement cost.				

<b>Hire Of Barriers, Lamps etc. cont.</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>WEEKLY (charge for 5 days)</b>				
Danger Lamp	V D/D	14.70	15.40	4.8%
Danger Lamp including batteries	V D/D	25.00	26.00	4.0%
Traffic Cone to 450 mm high	V D/D	3.75	3.90	4.0%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	4.85	5.00	3.1%
<b>Portable Signs in stands</b>				
600mm triangle/circle	V D/D	14.70	15.40	4.8%
750mm triangle/circle	V D/D	14.70	15.40	4.8%
900mm triangle/circle	V D/D	23.00	24.00	4.3%
1200mm triangle/circle	V D/D	27.00	28.25	4.6%
1050 x 750 rectangle (maximum)	V D/D	27.00	28.25	4.6%
<b>Temporary Signs for pole mounting, excluding mounting.</b>				
450mm	V D/D	14.70	15.40	4.8%
600mm	V D/D	14.70	15.40	4.8%
750mm	V D/D	145.00	150.00	3.4%
900mm	V D/D	25.00	26.00	4.0%
1200mm	V D/D	25.00	26.00	4.0%
1050 x 750 rectangle	V D/D	25.00	26.00	4.0%
Lane closed, Guard Barrier or Crowd Barrier per section	V D/D	25.00	26.00	4.0%
<b>Temporary Column excluding erection - Minimum charge 3 days</b>				
Temporary Column excluding erection – 8 metre	V D/D	48.00	50.00	4.2%
Temporary Column excluding erection – 6 metre	V D/D	40.00	42.00	5.0%
Wide Base	V D/D	49.00	51.50	5.1%
Twinex Light Unit	V D/D	30.00	31.50	5.0%

Delivery/Collection charges not included. All losses charges at replacement cost.

<b>Miscellaneous charges</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Grit, salt etc</b>				
20 Kilo bag - collected from depot	V D/D	14.00	14.70	5.0%
5 x 20 Kilo bags delivered (minimum 5 bags)	V D/D	225.00	235.00	4.4%
Loose grit salt - 1/2 tonne (if collected)	V D/D	75.00	78.00	4.0%
Loose grit salt - 1 tonne	V D/D	120.00	125.00	4.2%
Delivery charge for 1 tonne loose salt	V D/D	245.00	255.00	4.1%
Grit Bin Delivered	V D/D	490.00	510.00	4.1%
Grit Bin - Collected	V D/D	305.00	320.00	4.9%
Grit Bin - to fill	V D/D	235.00	245.00	4.3%
Hire of sandbags 1 week (each)	V D/D	5.00	5.25	5.0%
Second hand flags - dependent on availability	V M/D	On application	On application	N/A

<b>Provision of Highway Inspection Details To Statutory Undertakers and Other Bodies</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Supply of collected Highway Inspection Data – per year requested	V D/D	138.60	145.00	4.6%
Administrative charge per question	V D/D	18.38	19.25	4.8%
Photocopying of existing information per sheet	V D/D	0.53	0.55	4.8%

<b>Local Authorities (Transport Charges) Regulations 1998 – Skips</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Consideration to an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 129 (1) and (2) of the Highways Act 1980.	D/D	39.00	40.00	2.6%

<b>Local Authorities (Transport Charges) Regulations 1998 – Scaffolding</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Consideration of an application for licence in writing to erect or retain on or over a highway any scaffolding or other structure in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to section 169 (1) and (2) of the Highways Act 1980.	D/D	140.00	145.00	3.6%
For each 28 day period thereafter.	D/D	135.00	140.00	3.7%

<b>Local Authorities (Transport Charges) Regulations – Hoardings</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172 (1) of the highways Act 1980 to be dispensed pursuant to subsection (2) of that section.	D/D	140.00	147.00	5.0%
Anything done by the local highway authority in connection with site specifications to monitor compliance with duties imposed by section 172(3) and by section 173 (1) of the highways Act 1980 on a person who has erected a hoarding or fence (for pre and post erection inspections per month for duration for safety inspections.	D/D	73.50	77.00	4.8%

<b>Removal of “A” Boards and Other Obstructions placed within the Public Highway</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Small	V D/D	65.00	68.25	5.0%
Medium	V D/D	130.00	136.50	5.0%
Large	V D/D	185.00	194.50	5.1%

<b>Placing of Tables and Chairs on the Highway</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
All Businesses renewal / application 12 month standing charge - plus additional charge as below	D/D	470.00	275.00	(41.5%)
Street Café / Snack Bar / Ice Cream Parlour Premises – Additional £11 per sq. metre of highway occupied	D/D	290.00	plus £11psqm	N/A
Licensed Street Café / Snack Bar / Restaurant / Bar - Additional £14 per sq. metre of highway occupied	D/D	260.00	plus £14psqm	N/A

<b>Children’s Fairground Rides on the adopted highway under Section 115E of the Highways Act 1980</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
per annum	D/D	2,310.00	2,400.00	3.9%
per month (4 week period)	D/D	200.00	210.00	5.0%
per week (one off special event)	D/D	60.00	63.00	5.0%

<b>Copies of Technical Reports</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
<u>Copies of Technical Reports.</u> (Ground Investigation and Tests Available to Developers/Consultants) per page inclusive of VAT - minimum charge of £50.	V D/D	3.55	3.70	4.2%
<u>Provision of Policy Documents.</u> (for any policy document including the "Highway Design Standards for Adoption" document).	D/D	97.00	101.00	4.1%

#### Adopted Highway Information, Signs to Housing Developments

<b>Street Lighting Design Services for Private Developments</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Fixed design/checking fee	D/D	777.00	815.00	4.9%
Plus charge per column	D/D	53.55	56.00	4.6%

<b>Highways Act 1980 Section 38 Agreement – Administration Charge</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Charge to be made of 8.5% of the Bond figure subject to a minimum charge as stated and no maximum charge.	M/D	6,800.00	7,140.00	5.0%
Charge in respect of any agreed extension of time to that in the agreement.	M/D	1,160.00	1,218.00	5.0%

<b>Stopping Up and Diversion of Highway (Permanent)</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
For all requests for the stopping up and diversion of Highways/Public Rights of Way.	D/D	2,665.00	2,798.00	5.0%
The Council's legal fees will be payable in addition to the above.				

<b>Provision of Direction Signing to Tourist Attractions</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Non-refundable fee for each request.	D/D	250.00	262.50	5.0%
Provision of temporary directional signage to events.	D/D	145.00	152.25	5.0%
If signing is agreed, the applicant is required to meet all costs for design, manufacture, erection and monitoring of the signs to their attractions.				

<b>Street Numbering and Naming</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Renumbering of properties in situations where numbers have previously been allocated.	D/D	535.00	560.00	4.7%

<b>Adopted Highway Information</b>				
For all requests from developers, individuals and external bodies to mark up plans submitted by them to show the extent of adopted highways.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
To cover single applications i.e. a single house.	V D/D	84.00	88.00	4.8%
To cover large single unit development i.e. office block, single factory unit or flat development.	V D/D	96.50	101.00	4.7%
To cover major development i.e. large scale housing, industrial and commercial development.	V D/D	142.00	149.00	4.9%
Request for advice and information on proposals or infrastructure queries.	V D/D	65.00	68.00	4.6%

<b>Signs to Housing Development</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Irrespective of the number of signs, each application to be subject to a fee for processing the application and that the applicant pay the actual cost of providing the signs including the design fee. (The fee covers the first 12 months or part thereof).	D/D	430.50	450.00	4.5%
For each additional 12 months (or part thereof).	D/D	163.00	171.00	4.9%
Administration fee for removal of unauthorised signage.	D/D	131.00	137.00	4.6%
Each further sign:	D/D	20.00	21.00	5.0%
Small	D/D	32.50	34.00	4.6%
Large	D/D	32.50	34.00	4.6%
<b>Dangerous Buildings and Demolition Notices</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Dangerous Buildings	D/D	poa	poa	N/A
Demolition Notices	D/D	273.00	286.00	4.8%

<b>Parking Services</b>				
<b>Parking Permits</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Annual Residents Parking Permit	D/D	41.75	47.50	13.8%
Annual Visitor Permit	D/D	41.75	47.50	13.8%
Visitor Books – 25 cards per book	D/D	11.90	12.50	5.0%
Administration Fee	D/D	7.10	7.40	4.2%
Annual Business Permit	D/D	138.00	145.00	5.1%

<b>Town Centre Display Area</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Daily charge	D/D	75.00	78.00	4.0%

Trafford Park Match Day Parking	VAT (V) /Code	2021/22 £	2022/23 £	% change
The Village, Trafford Park Match Day parking charge (per event)	D/D	7.00	5.00	(28.6%)

Pay and Display	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Off Street * (SEE BELOW)</b>				
Regent Road up to 2 hours	V D/D	1.20	2.00	66.7%
Regent Road up to 3 hours	V D/D	2.50	3.00	20.0%
Regent Road up to 4 hours	V D/D	3.50	4.00	14.3%
Regent Road up to 5 hours	V D/D	4.50	5.00	11.1%
Regent Road over 5 hours	V D/D	5.50	6.00	9.1%
Oakfield Road up to 2 hours	V D/D	1.20	2.00	66.7%
Oakfield Road up to 3 hours	V D/D	2.50	3.00	20.0%
Oakfield Road up to 4 hours	V D/D	3.50	4.00	14.3%
Oakfield Road up to 5 hours	V D/D	4.50	5.00	11.1%
Oakfield Road over 5 hours	V D/D	5.50	6.00	9.1%
Victoria Road up to 2 hours	V D/D	1.20	2.00	66.7%
Victoria Road up to 3 hours	V D/D	2.50	3.00	20.0%
Victoria Road up to 4 hours	V D/D	3.50	4.00	14.3%
Victoria Road up to 5 hours	V D/D	4.50	5.00	11.1%
Victoria Road over 5 hours	V D/D	5.50	6.00	9.1%
Cecil Road up to 2 hours	V D/D	1.20	2.00	66.7%
Cecil Road up to 3 hours	V D/D	2.50	3.00	20.0%
Cecil Road up to 4 hours	V D/D	3.50	4.00	14.3%
Cecil Road up to 5 hours	V D/D	4.50	5.00	11.1%
Cecil Road over 5 hours	V D/D	5.50	6.00	9.1%
Crown Passages up to 2 hours	V D/D	1.20	2.00	66.7%
Crown Passages up to 3 hours	V D/D	2.50	3.00	20.0%
Crown Passages up to 4 hours	V D/D	3.50	4.00	14.3%
Crown Passages up to 5 hours	V D/D	4.50	5.00	11.1%
Crown Passages over 5 hours	V D/D	5.50	6.00	9.1%
Ashley Walk up to 2 hours	V D/D	1.20	2.00	66.7%
Ashley Walk up to 3 hours	V D/D	2.50	3.00	20.0%
Ashley Walk up to 4 hours	V D/D	3.50	4.00	14.3%
Ashley Walk up to 5 hours	V D/D	4.50	5.00	11.1%
Ashley Walk over 5 hours	V D/D	5.50	6.00	9.1%
Oaklands Drive up to 2 hour	V D/D	1.20	2.00	66.7%
Oaklands Drive up to 3 hour	V D/D	2.50	3.00	20.0%
Oaklands Drive up to 4 hour	V D/D	3.50	4.00	14.3%
Oaklands Drive up to 5 hour	V D/D	4.50	5.00	11.1%
Oaklands Drive over 5 hour	V D/D	5.50	6.00	9.1%
Brown St up to 2 hour	V D/D	1.20	2.00	66.7%
Brown St up to 3 hour	V D/D	2.50	3.00	20.0%
Brown St up to 4 hour	V D/D	3.50	4.00	14.3%
Brown St up to 5 hour	V D/D	4.50	5.00	11.1%
Brown St over 5 hour	V D/D	5.50	6.00	9.1%
Golden Hill, Urmston up to 3 hours	V D/D	0.50	0.50	0.0%
Golden Hill, Urmston over 3 hours	V D/D	1.20	1.20	0.0%
Warrener Street, Sale Moor up to 3 hours	V D/D	0.50	0.50	0.0%
Warrener Street, Sale Moor over 3 hours	V D/D	1.20	1.20	0.0%
Lacy Street, Stretford up to 3 hours	V D/D	0.50	0.50	0.0%
Lacy Street, Stretford over 3 hours	V D/D	1.20	1.20	0.0%
Flixton Road, Flixton up to 3 hours	V D/D	0.50	0.50	0.0%
Flixton Road, Flixton over 3 hours	V D/D	1.20	1.20	0.0%
Manor Avenue, Urmston up to 3 hours	V D/D	0.50	0.50	0.0%
Manor Avenue, Urmston over 3 hours	V D/D	1.20	1.20	0.0%
Hampson Street, Sale Moor up to 3 hours	V D/D	0.50	0.50	0.0%
Hampson Street, Sale Moor over 3 hours	V D/D	1.20	1.20	0.0%
Balmoral Road, Altrincham (small) up to 3 hours	V D/D	0.50	0.50	0.0%
Balmoral Road, Altrincham (small) over 3 hours	V D/D	1.20	1.20	0.0%
Atkinson Road, Urmston up to 3 hours	V D/D	0.50	0.50	0.0%
Atkinson Road, Urmston over 3 hours	V D/D	1.20	1.20	0.0%
James Street, Sale Moor up to 3 hours	V D/D	0.50	0.50	0.0%
James Street, Sale Moor over 3 hours	V D/D	1.20	1.20	0.0%
Greenbank Road, Ashton on Mersey, Sale up to 3 hours	V D/D	0.50	0.50	0.0%
Greenbank Road, Ashton on Mersey, Sale over 3 hours	V D/D	1.20	1.20	0.0%
Baker St, Timperley up to 3 hours	V D/D	0.50	0.50	0.0%
Baker St, Timperley over 3 hours	V D/D	1.20	1.20	0.0%
Thorley Lane up to 3 hours	V D/D	0.50	0.50	0.0%
Thorley Lane over 3 hours	V D/D	1.20	1.20	0.0%

\* Cashless parking option available for these locations for which a convenience charge of up to £0.20p applies to all tariffs for users choosing this method of payment. The charge may change when a new contract is awarded later in the year.



On Street \* (SEE BELOW) On-street parking is non-vatable.

2022/23

Location	Up to 1/2 hour			Up to 2 hours	Up to 3 hours	Up to 4 hours	4 to 5 hours	Over 5 hours
<b>ALTRINCHAM</b>								
Stamford street (ss)	N/A			£2.00				
Springfield road (ss)	N/A			£2.00				
Victoria street (ss)	N/A			£2.00				
Market street (ss)	N/A			£2.00				
Regent road (ss)	N/A			£2.00				
New street (ss)	N/A			£2.00				
The Downs (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Lloyd street (ss)	N/A			£2.00				
Railway street (ss)	N/A			£2.00				
Kingsway (ss)	N/A			£2.00				
Oakfield street (ss)	N/A			£2.00				
Oxford road (ss)	N/A			£2.00				
Barrington road (ss)	N/A			£2.00				
Burlington road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Gaskell road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00

Location	Up to 1/2 hour			Up to 2 hours	Up to 3 hours	Up to 4 hours	4 to 5 hours	Over 5 hours
Grosvenor road (nr 2+11) (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Grosvenor road (Bridge) (ls)	N/A			£2.00	£2.50	£4.00	£5.00	£6.00
Hazel road (ls)	N/A			£2.00	£2.50	£4.00	£5.00	£6.00
Mill street (ls)	N/A			£2.00	£2.50	£4.00	£5.00	£6.00
Sandway road (ls)	N/A			£2.00	£2.50	£4.00	£5.00	£6.00
Sandway place (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
<b>SALE</b>								
Broad road (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Northenden road (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Hope road (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Ashton lane (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Harley road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Symons road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Linley road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Sefton road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Ashfield road (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Leicester road (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Claremont road (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Claremont rd (nr School) (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A
Brighton grove (ss)	N/A			£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A	N/A

Location	Up to 1/2 hour			Up to 2 hours	Up to 3 hours	Up to 4 hours	4 to 5 hours	Over 5 hours
<b>STRETFORD</b>								
Chorley street (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Warwick road (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00
Brian Statham Way (ls)	N/A			£2.00	£3.00	£4.00	£5.00	£6.00

\* Cashless parking option available for these locations for which a convenience charge of up to £0.20p applies to all tariffs for users choosing this method of payment. The charge may change when a new contract is awarded later in the year.

<b>Parking Dispersations and Suspensions</b>				
Operation of decriminalised parking enforcement gives provision for the Council to allow a named vehicle to park for a defined time in a parking place where the operation of the parking place has been suspended or where the parking place is in a restricted area.				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Dispensation – per vehicle, per day, e.g. House Removal, Builders (for long term work, price to be agreed upon application).	D/D	15.30	16.00	4.6%
Dispensation – per vehicle for one month (builders etc).	D/D	146.60	190.00	29.6%
Dispensation – per vehicle for two months (builders etc)	D/D	223.10	288.00	29.1%
Dispensation – per vehicle for three months (builders etc).	D/D	286.80	368.00	28.3%
Suspensions	D/D	30.50	31.50	3.3%
Multi-bay suspensions to be agreed upon application. Dependent on location.	negotiated on application with reference to daily parking charges			
Cones charge – refundable charge for each cone - charge to be negotiated on application.	D/D	15.30	16.00	4.6%

#### **Greenspace Business Group**

<b>Allotments</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Standard Plots – 250 metres square – per annum	D/D	104.00	104.00	0.0%
Concessionary charge – first plot	D/D	52.00	52.00	0.0%
Concessionary – additional plots	D/D	104.00	104.00	0.0%
<b>N.B. Allotment fees set a year ahead in line with legislation.</b>				
Standard Plots – 250 metres square – per annum	D/D	104.00	104.00	0.0%
Concessionary charge – first plot	D/D	52.00	52.00	0.0%
Concessionary – additional plots	D/D	104.00	104.00	0.0%

#### **Fishing (King George V Pool)**

This facility is managed by Friends of King George V Pool who will collect and retain income for development projects.

	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Day ticket to 5.00 p.m. – Adult	D/D	2.00	2.00	0.0%
Day Ticket to 5.00 p.m. - Junior/Leisure Pass	D/D	1.00	1.00	0.0%
Night fishing permit – Adult	D/D	30.00	30.00	0.0%

#### **Special Events**

##### **Filming in Trafford**

Location fees may increase/decrease depending on your requirements and location impact.

##### **Clearance to film on the Highway including footpaths**

	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Admin Charge	V D/D	N/A	£75 *	N/A
Small Production (1-5 crew)	V D/D	N/A	£100 *	N/A
Medium Production (6-11 crew)	V D/D	N/A	£125 *	N/A
Large production (12-29 crew)	V D/D	N/A	£175 *	N/A
Major features (30+ crew)	V D/D	N/A	£250 *	N/A
Student / Charity (proof required)	V D/D	N/A	No charge	N/A
Unit Base – charges will vary depending on size of unit base and location	V D/D	N/A	£50**	N/A
Evening or Night filming surcharge	V D/D	N/A	Specific approval required	N/A
Cancellation fees	V D/D	N/A	If clearance has already been granted £75 otherwise no charge	N/A

\*Does not include road closure fees. Road closures are agreed and invoiced separately by our One Trafford partner Amey. Covers up to a maximum of three clearances, unused clearances will be credited to your account for 30 days. You need formal permission from the council if you need to place equipment on the footpath or highway. Rates quoted are day rate covering 8 hours between 7am & 10pm unless otherwise agreed,

\*\* An admin fee also applies to certain unit base locations, we will advise you when we provide a quote.

<b>Cemeteries and Crematoria</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Admin Charge	V D/D	N/A	75.00	N/A
Small Production (1-5 crew)	V D/D	N/A	POA	N/A
Medium Production (6-11 crew)	V D/D	N/A	POA	N/A
Large production (12-29 crew)	V D/D	N/A	POA	N/A
Major features (30+ crew)	V D/D	N/A	POA	N/A
Student / Charity (proof required)	V D/D	N/A	No charge	N/A
Evening or Night filming surcharge	V D/D	N/A	POA	N/A
Cancellation fees	V D/D	N/A	Dependent on notice period	N/A
<b>Trafford Town Hall</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Admin Charge	V D/D	N/A	75.00	N/A
Small Production (1-5 crew)	V D/D	N/A	POA	N/A
Medium Production (6-11 crew)	V D/D	N/A	POA	N/A
Large production (12-29 crew)	V D/D	N/A	POA	N/A
Major features (30+ crew)	V D/D	N/A	POA	N/A
Evening or Night filming surcharge	V D/D	N/A	POA	N/A
Cancellation fees	V D/D	N/A	Dependent on notice period	N/A
<b>Parks &amp; Greenspaces</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Admin Charge	V D/D	N/A	75.00	N/A
Small Production (1-5 crew)	V D/D	N/A	£100 per hour	N/A
Medium Production (6-11 crew)	V D/D	N/A	£125 per hour	N/A
Large production (12-29 crew)	V D/D	N/A	£175 per hour	N/A
Major features (30+ crew)	V D/D	N/A	POA	N/A
Student / Charity (proof required)	V D/D	N/A	No charge	N/A
Evening or Night filming surcharge	V D/D	N/A	+25%	N/A
Unit Base – charges will vary depending on size of unit base and location	V D/D	N/A	+50%	N/A
Cancellation fees	V D/D	N/A	From £300 per 24 hours 100.00	N/A
<b>Parking Services</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Admin Charge	V D/D	N/A	75.00	N/A
Car parking per bay	V D/D	N/A	POA	N/A
Suspension of on street parking	V D/D	N/A	POA	N/A
Vehicle dispensation forms	V D/D	N/A	POA	N/A
Cancellation fees	V D/D	N/A	POA	N/A
<b>Temporary Market Licences</b>				
Fees are subject to change at any time. Fees for trader are for each day the market is operating.				
If a market goes ahead without the appropriate licence the operator may be charged a Standard Fee** after the event.				
All fees must be paid before a licence is issued and a market can go ahead.				
Admin Fee*				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Market (operated for profit)	D/D	N/A	50.00	N/A
Market (operated by a not-for-profit)^	D/D	N/A	50.00	N/A
Car boot sales (operated for profit)	D/D	N/A	50.00	N/A
Car boot sales (operated by a not-for-profit)^	D/D	N/A	50.00	N/A
<b>Fee per trader</b>				
Market (operated for profit)	D/D	N/A	4.00	N/A
Market (operated by a not-for-profit)^	D/D	N/A	2.00	N/A
Car boot sales (operated for profit)	D/D	N/A	1.50	N/A
Car boot sales (operated by a not-for-profit)^	D/D	N/A	1.00	N/A
*A larger Admin Fee of £100 will be charged where a licence is issued retrospectively. This is to account for additional administrative work, e.g. research, additional communications with organisers etc.				
*Markets run by charities or not-for-profit organisations will only be charged a per trader fee for those stalls trading for profit, not for those traders raising funds for a charity or not-for-profit organisation. Applicants will need to evidence their charity/not-for-profit status.				
<b>**Standard Fee</b>				
The 'Standard Fee' is a set fee based on the following assumptions:				
No. of stalls, operating days and operator				
The Standard Fee would equate to a larger admin fee of £100 (to account for the additional administration)				
Every effort will be made to establish the correct fee with the operator before an invoice for the Standard Fee is issued.				
ie fee per trader x number of stalls x number of days + admin fee £100				

<u>Use of Parks and green spaces for commercial activities (sessional) e.g fitness classes, forest schools</u>	<u>VAT (V) /Code</u>	<u>2021/22</u> £	<u>2022/23</u> £	<u>% change</u>
Operator registration fee	V D/D	13.70	14.35	4.7%
Annual Licence administration fee one venue	V D/D	34.70	36.45	5.0%
Annual Licence administration fee for each additional venue	V D/D	27.60	28.95	4.9%
Licence fee: per adult session/per trainer or per children's session maximum group size 30 (Annual)	D/D	115.50	121.00	4.8%
Licence fee: per adult session/per trainer or per children's session maximum group size 30 (Quarterly /13 weeks)	D/D	34.70	36.40	4.9%

Environment Business Group

Waste Management	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Waste Charges shown are NOW exclusive of VAT unless stated otherwise</b>				
<b>Bulky Item Collection</b>				
Removal of Commercial Bulky items (hourly charge)	D/D	100.00	105.00	5.0%
Removal of Commercial Fridges/Freezers/WEEE per unit	D/D	150.00	157.50	5.0%
Removal of Domestic Bulky Household Items (per 5 items)	D/D	35.00	36.75	5.0%
<b>Domestic Container Purchase (Individual Properties)</b>				
Purchase of Domestic Recycling and Waste Container New Builds.	D/D	110.00	115.50	5.0%
<b>Domestic Containers Purchase for Developers - per Container. (INCLUSIVE of VAT)</b>				
Purchase of Domestic Waste & recycling Euro Containers (flats) - 1 bin	V D/D	370.00	388.50	5.0%
Purchase of Domestic Waste & recycling Euro Containers (flats) - set of 3	V D/D	1,030.00	1,082.00	5.0%
Purchase of Domestic Waste & recycling Wheeled Bins 360 (flats).	V D/D	81.00	85.00	4.9%
<b>Delivery and Administration for Replacement Domestic Bins</b>				
Delivery and administration charge for replacement domestic wheeled bins.	V D/D	32.50	34.00	4.6%
Delivery and administration charge for swapping to a larger refuse wheeled bin. (Excluding medical exemptions)	V D/D	N/A	34.00	N/A
Delivery and administration charge for replacement domestic wheeled bins for householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit.	V D/D	13.10	13.75	5.0%
Delivery and administration charge for swapping to a larger refuse wheeled bin for householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit. (Excluding medical exemptions)	V D/D	N/A	13.75	N/A

Environmental Health

A) Licences	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Health &amp; Safety</b>				
Tattooing, Cosmetic Piercing, Ear Piercing, Semi-permanent skin-colouring, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Premises.	D/D	245.00	257.00	4.9%
Tattooing, Ear Piercing, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Person.	D/D	84.00	88.00	4.8%
Statement of Facts	D/D	£81.00 per hour	£85.00 per hour	4.0%
<b>Animal Welfare *</b>				
<b>Home Boarding of Dogs</b>				
Application Fee	M/D	195.00	205.00	5.1%
Grant Fee (1 Year)	M/D	111.00	117.00	5.4%
Grant Fee (2 Years)	M/D	132.00	139.00	5.3%
Grant Fee (3 Years)	M/D	153.00	161.00	5.2%
<b>Dog Breeding Licence</b>				
Application Fee - Residential	M/D	248.00	260.00	4.8%
Application Fee - Commercial	M/D	300.00	315.00	5.0%
Grant Fee - Residential (1 Year)	M/D	138.00	145.00	5.1%
Grant Fee - Residential (2 Years)	M/D	160.00	168.00	5.0%
Grant Fee - Residential (3 Years)	M/D	181.00	190.00	5.0%
Grant Fee - Commercial (1 Year)	M/D	165.00	173.00	4.8%
Grant Fee - Commercial (2 Years)	M/D	186.00	195.00	4.8%
Grant Fee - Commercial (3 Years)	M/D	207.00	217.00	4.8%

<b>Boarding of Cats <i>or</i> Dogs</b>				
Application Fee - Business <10 animals	M/D	248.00	260.00	4.8%
Application Fee - Business 10-29 animals	M/D	274.00	288.00	5.1%
Application Fee - Business 30-60 animals	M/D	300.00	315.00	5.0%
Application Fee - Business > 60 animals	M/D	327.00	343.00	4.9%
Grant Fee - Business <10 animals (1 Year)	M/D	138.00	145.00	5.1%
Grant Fee - Business 10-29 animals (1 Year)	M/D	152.00	160.00	5.3%
Grant Fee - Business 30-60 animals (1 Year)	M/D	165.00	173.00	4.8%
Grant Fee - Business > 60 animals (1 Year)	M/D	179.00	188.00	5.0%
Grant Fee - Business <10 animals (2 Years)	M/D	160.00	168.00	5.0%
Grant Fee - Business 10-29 animals (2 Years)	M/D	173.00	182.00	5.2%
Grant Fee - Business 30-60 animals (2 Years)	M/D	186.00	195.00	4.8%
Grant Fee - Business > 60 animals (2 Years)	M/D	200.00	210.00	5.0%
Grant Fee - Business <10 animals (3 Years)	M/D	181.00	190.00	5.0%
Grant Fee - Business 10-29 animals (3 Years)	M/D	194.00	204.00	5.2%
Grant Fee - Business 30-60 animals (3 Years)	M/D	207.00	217.00	4.8%
Grant Fee - Business > 60 animals (3 Years)	M/D	221.00	232.00	5.0%
<b>Boarding of Cats <i>and</i> Dogs</b>				
Application Fee - Business <10 animals	M/D	300.00	315.00	5.0%
Application Fee - Business 10-29 animals	M/D	327.00	343.00	4.9%
Application Fee - Business 30-60 animals	M/D	353.00	371.00	5.1%
Application Fee - Business > 60 animals	M/D	379.00	398.00	5.0%
Grant Fee - Business <10 animals (1 Year)	M/D	165.00	173.00	4.8%
Grant Fee - Business 10-29 animals (1 Year)	M/D	179.00	188.00	5.0%
Grant Fee - Business 30-60 animals (1 Year)	M/D	191.00	201.00	5.2%
Grant Fee - Business > 60 animals (1 Year)	M/D	205.00	215.00	4.9%
Grant Fee - Business <10 animals (2 Years)	M/D	186.00	195.00	4.8%
Grant Fee - Business 10-29 animals (2 Years)	M/D	200.00	210.00	5.0%
Grant Fee - Business 30-60 animals (2 Years)	M/D	212.00	223.00	5.2%
Grant Fee - Business > 60 animals (2 Years)	M/D	226.00	237.00	4.9%
Grant Fee - Business <10 animals (3 Years)	M/D	207.00	217.00	4.8%
Grant Fee - Business 10-29 animals (3 Years)	M/D	221.00	232.00	5.0%
Grant Fee - Business 30-60 animals (3 Years)	M/D	233.00	245.00	5.2%
Grant Fee - Business > 60 animals (3 Years)	M/D	236.00	248.00	5.1%
<b>Providing Day Care for Dogs (Crèche)</b>				
Application Fee	M/D	248.00	260.00	4.8%
Grant Fee (1 Year)	M/D	138.00	145.00	5.1%
Grant Fee (2 Years)	M/D	160.00	168.00	5.0%
Grant Fee (3 Years)	M/D	181.00	190.00	5.0%
<b>Keeping of Animals for Exhibition</b>				
Application Fee	M/D	248.00	260.00	4.8%
Grant Fee	M/D	75.00	79.00	5.3%
<b>Hiring out Horses</b>				
Application Fee <10 Horses	M/D	248.00	260.00	4.8%
Application Fee 10-50 Horses	M/D	353.00	371.00	5.1%
Application Fee >50 Horses	M/D	458.00	481.00	5.0%
Grant Fee (1 Year)	M/D	32.00	34.00	6.3%
Grant Fee <10 Horses (2 Years)	M/D	138.00	145.00	5.1%
Grant Fee 10-50 Horses (2 Years)	M/D	191.00	201.00	5.2%
Grant Fee >50 Horses (2 Years)	M/D	244.00	256.00	4.9%
Grant Fee <10 Horses (3 Years)	M/D	266.00	279.00	4.9%
Grant Fee 10-50 Horses (3 Years)	M/D	372.00	391.00	5.1%
Grant Fee >50 Horses (3 Years)	M/D	478.00	502.00	5.0%
Variation of licence for additional horses	M/D	N/A	15.00	N/A
<b>Selling Animals as Pets</b>				
Application Fee	M/D	274.00	288.00	5.1%
Grant Fee (1 Year)	M/D	151.00	159.00	5.3%
Grant Fee (2 Years)	M/D	172.00	181.00	5.2%
Grant Fee (3 Years)	M/D	193.00	203.00	5.2%
<b>Dangerous Wild Animals</b>				
Application Fee for Dwarf Caiman or Serval	M/D	222.00	233.00	5.0%
Application Fee for any other Animal	M/D	327.00	343.00	4.9%
Grant Fee (2 Year Licence)	M/D	112.00	118.00	5.4%
<b>Zoo Licence</b>				
New Application Fee	M/D	379.00	398.00	5.0%
Grant Fee (4 Year Licence)	M/D	944.00	991.00	5.0%
Renewal Fee (6 Year Licence)	M/D	1,464.00	1,537.00	5.0%
Transfer Fee	M/D	£52 per hour of officer time	£54 per hour of officer time	3.0%
Variation Fee for any of the above categories	M/D	£52 per hour of officer time	£54 per hour of officer time	3.0%
Vet's fees at cost plus 15% administration plus VAT	V D/D	N/A	N/A	N/A

New application fees reflect additional work, time and visits required for licensing a new premises. The new application fee will also apply to any relocation of premises or change of licensee.

\* Please note, if you undertake more than one activity at the same premises, you will pay whichever is the higher of the fees, plus a £54 variation fee

	VAT (V) /Code	2021/22 £	2022/23 £	% change
Food Surrender Certificate	D/D	£81.00 per hour	£85.00 per hour	4.0%
The following standardised fees have been agreed across Greater Manchester:				
Food Export Certificate	D/D	163.00	163.00	0.0%
Export Health Certificates (fishery products)	D/D	£81.00 per hour	£85.00 per hour	4.0%
Request for a re-inspection under the Food Hygiene Rating Scheme	D/D	180.00	189.00	5.0%
Request for a pre-inspection	D/D	130.00	137.00	5.4%
Request for advice - hourly rate	D/D	85.00	85.00	0.0%

<b>B) Environmental Protection</b>	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Environmental Protection fees are set nationally by DEFRA and are announced annually in March.</b>				
<b>Authorised Processes - Application Fees</b>				
Standard part B	M/M	1,650.00	1,650.00	0.0%
Part B - Reduced Activities	M/M	155.00	155.00	0.0%
<b>Annual Subsistence Fees</b>				
Standard Part B				
- Low Risk	M/M	772.00	772.00	0.0%
- Medium Risk	M/M	1,161.00	1,161.00	0.0%
- High Risk	M/M	1,747.00	1,747.00	0.0%
<b>Part B - Reduced Activities</b>				
- Medium Risk	M/M	158.00	158.00	0.0%
<b>Vehicle Refinishers</b>				
- Low Risk	M/M	228.00	228.00	0.0%
- Medium Risk	M/M	365.00	365.00	0.0%
- High Risk	M/M	548.00	548.00	0.0%
<b>Mobile Screening and Crushing Plant</b>				
- Low Risk	M/M	646.00	646.00	0.0%

Environmental Protection cont.	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Environmental Searches</b>				
Basic environmental search (250m radius)	V M/D	£81.00 per hour	£85.00 per hour	4.0%
Extended basic environmental search (250-500m radius)	M/D	£81.00 per hour	£85.00 per hour	4.0%
Detailed environmental search	M/D	£81.00 per hour	£85.00 per hour	4.0%

<b>C) Housing Standards</b>	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Housing Inspection</b>				
Immigration Inspections	V D/D	173.00	195.00	12.7%
<b>Notices &amp; Works in Default</b>				
Service of Statutory Notice under Housing Act	D/D	435.00	547.00	25.7%
Administration charge for works in default	M/D	£81.00 per hour	£85.00 per hour	4.0%
* A new standard rate across AGMA has been calculated and agreed for this				
<b>HMO Licensing (Housing Act 2004 part 2)</b>				
Pre-HMO Licence Application Advice	D/D	N/A	357.00	N/A
Maintenance of HMO register	D/D	N/A	56.67	N/A
Per habitable room fee.	M/D	77.00	21.00	(72.7%)
Initial application (plus fee per habitable room over 6 rooms)	M/D	845.00	832.00	(1.5%)
Fee on granting of HMO licence	D/D	N/A	173.00	N/A
Application to vary licence or licence conditions.	M/D	110.00	272.00	147.3%
<b>Penalty Charges Under Smoke and Carbon Monoxide Alarm (England) Regulations 2015</b>				
First breach to comply with a remedial notice (reduced by 50% if paid within 14 days).	D/D	2,000.00	2,000.00	0.0%
For each subsequent breach to comply with a remedial notice (reduced by 50% if paid within 14 days).	D/D	5,000.00	5,000.00	0.0%

<b>D) Pest Control</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
<b>Dwelling Houses</b>				
- Wasps & Bees (Single or first nest below gutter level)	V D/D	68.00	70.00	2.9%
- Wasps & Bees (Single or first nest above gutter level)	V D/D	89.00	90.00	1.1%
- Wasps & Bees (Second or subsequent nests treated at same time)	V D/D	35.00	35.00	0.0%
- Ants	V D/D	87.00	91.00	4.6%
- Rats or Mice (3 visits)	V D/D	89.00	89.00	0.0%
- Grey Squirrels (3 visits)	V D/D	174.00	183.00	5.2%
- Rodent investigatory visit	V D/D	79.00	83.00	5.1%
- Fleas	V D/D	123.00	129.00	4.9%
- Fleas (respray within 14 days)	V D/D	61.00	64.00	4.9%
- Cockroaches	V D/D	183.00	192.00	4.9%
- Bedbugs (2 visits)	V D/D	220.00	231.00	5.0%
- Call out charge and missed appointments (all customers, all pests)	V D/D	38.00	40.00	5.3%
Amateur pack (rats & mice)	V D/D	21.00	22.00	4.8%
Amateur pack (ants)	V D/D	21.00	22.00	4.8%
Amateur pack (fleas)	V D/D	From 35.00	From £37.00	5.0%
All other pests and insects in dwelling houses will be charged at an hourly rate of £129.00. The time charged would be a minimum of one hour for each visit and time in excess of one hour will be charged in rounded up thirty-minute periods.	V D/D	123.00	129.00	4.9%

<b>E) Works In Default</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Administration charge for works in default	D/D	£81 per hour	£85 per hour	4.0%

<b>F) Stray Dogs</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Stray Dogs Charge [Note: This charge applies when a stray dog has been seized by the Dog Warden. Where a dog is returned directly to the owner by the Council's dog warden contractor, a lower fee is payable which will be in accordance with the contract. The current contract is with Salford Council, and the fee is £40.00 which is collected by them directly. Owners retrieving dogs from Manchester Dogs' Home are charged £90. Additional kennelling charges may also be applied by Manchester Dogs Home).	M/D	145.00	£40.00/£90.00	N/A



## Licensing

### Licence Application Fees

These fees are subject to a 'reasonableness' test and the authority must advertise certain fees for Hackney Carriage and Private Hire Vehicle Licensing with an objection period in operation for any challenge to an increase.

<b>1. Taxis – Private Hire &amp; Hackney</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Taxi Licences – Vehicles &amp; Drivers</b>				
Grant Hackney Vehicle Licence (includes the cost of two vehicle tests)	D/D	248.00	-	N/A
Renewal Hackney Vehicle Licence (includes the cost of two vehicle tests)*	D/D	342.00	-	N/A
Grant or Renewal Private Hire Vehicle Licence	D/D	248.00	-	N/A
Grant Hackney Vehicle Licence (excludes the cost of two vehicle tests)	D/D	N/A	142.00	N/A
Renewal Hackney Vehicle Licence (excludes the cost of two vehicle tests)*	D/D	N/A	236.00	N/A
Grant or Renewal Private Hire Vehicle Licence	D/D	N/A	142.00	N/A
Initial Grant of Hackney Carriage/Private Hire Driver (1 Year)	D/D	134.50	134.50	0.0%
Initial Grant of Hackney Carriage/Private Hire Driver (2 Years)	D/D	199.00	199.00	0.0%
Initial Grant of Hackney Carriage/Private Hire Driver (3 Years)	D/D	264.00	264.00	0.0%
Renewal (Hackney Carriage Driver) (1 Year)*	D/D	101.00	101.00	0.0%
Renewal (Hackney Carriage Driver) (2 Years)*	D/D	166.00	166.00	0.0%
Renewal (Hackney Carriage Driver) (3 Years)*	D/D	231.00	231.00	0.0%
Renewal (Private Hire Driver) (1 Year)	D/D	85.00	85.00	0.0%
Renewal (Private Hire Driver) (2 Years)	D/D	149.00	149.00	0.0%
Renewal (Private Hire Driver) (3 Years)	D/D	214.00	214.00	0.0%
<b>Vehicle Tests</b>				
Test Fee S.68	D/D	75.00	N/A	N/A
Test Fee S.68	D/D	N/A	53.00	N/A
Retest Fee	D/D	50.00	50.00	0.0%
Partial Retest Fee	D/D	25.00	25.00	0.0%
Penalty – arriving late for vehicle test	D/D	28.00	28.00	0.0%
Accident damage check	D/D	25.00	25.00	0.0%
Meter Test	D/D	14.00	14.00	0.0%
Tint test (to check compliance with tinted glass policy)	D/D	13.20	13.20	0.0%
Exceptional Vehicle Condition Test	D/D	25.00	25.00	0.0%
* Includes charge to cover the cost of unmet demand survey				
<b>Drivers Tests</b>				
Taxi Driver Training & Test	D/D	124.00	124.00	0.0%
Taxi Driver Knowledge Test	D/D	85.00	85.00	0.0%
Taxi Driver Knowledge Test Re-sit	D/D	75.00	75.00	0.0%

<b>Taxis cont.</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Taxi Operators Licence</b>				
1 vehicle (1 Year)	D/D	190.00	190.00	0.0%
1 vehicle (5 Years)	D/D	800.00	800.00	0.0%
Additional vehicle 2-5	D/D	190.00	190.00	0.0%
Plus per extra vehicle	D/D	31.00	31.00	0.0%
6-10 vehicles (1 Year)	D/D	368.50	368.50	0.0%
6 - 10 vehicles (5 Years)	D/D	1,552.00	1,552.00	0.0%
11 -29 vehicles (1 Year)	D/D	498.00	498.00	0.0%
11 - 29 vehicles (5 Years)	D/D	2,098.00	2,098.00	0.0%
30+ vehicles (1 Year)	D/D	654.00	654.00	0.0%
30+ vehicles (5 Years)	D/D	2,755.00	2,755.00	0.0%
<b>Other Charges</b>				
Duplicate Licence	D/D	15.00	15.00	0.0%
Duplicate Plate	D/D	26.00	26.00	0.0%
Duplicate Badge	D/D	4.30	4.30	0.0%
Disclosure and Barring Service checks (was CRB)	M/M	40.00	40.00	0.0%
DVLA Mandate	D/D	13.00	13.00	0.0%
Roof Signs	D/D	65.00	65.00	0.0%
Change of Vehicle	D/D	41.00	41.00	0.0%
Owner Transfer of Vehicle	D/D	15.00	15.00	0.0%

2. Liquor & Entertainment Licensing		VAT (V) /Code	2021/22 £	2022/23 £	% change
Personal Licences	M/M		37.00	37.00	0.0%
<b>Premises Licences</b>					
Band A	M/D *		70.00	70.00	0.0%
Band B	M/D *		180.00	180.00	0.0%
Band C	M/D *		295.00	295.00	0.0%
Band D	M/D *		320.00	320.00	0.0%
Band E	M/D *		350.00	350.00	0.0%
Temporary Event Notices (Approx)	M/D *		21.00	21.00	0.0%
Change of Designated Premises Supervisor (Approx)	M/D *		23.00	23.00	0.0%
<b>Consultation fee for completion of application form (grant/variation of premises licence):</b>					
Pre- application advice - small application**	V D/D		165.40	165.40	0.0%
Pre-application advice - medium application**	V D/D		414.20	414.20	0.0%
Pre-application advice - large application**	V D/D		1,409.65	1,409.65	0.0%
<b>Premises Licences for Concerts</b>					
30,000 to 39,999	M/D *		16,000.00	16,000.00	0.0%
40,000 to 49,999	M/D *		24,000.00	24,000.00	0.0%
50,000 to 59,999	M/D *		32,000.00	32,000.00	0.0%
<b>Variation of Premises Licence</b>					
Band A	M/D *		100.00	100.00	0.0%
Band B	M/D *		190.00	190.00	0.0%
Band C	M/D *		315.00	315.00	0.0%
Band D	M/D *		450.00	450.00	0.0%
Band E	M/D *		635.00	635.00	0.0%
<b>Other Charges</b>					
Theft, loss, etc. of premises licence or summary	M/M		10.50	10.50	0.0%
Application for a provisional statement where premises being built etc.	M/M		315.00	315.00	0.0%
Notification of change of name or address	M/M		10.50	10.50	0.0%
Application for transfer of premises licence	M/M		23.00	23.00	0.0%
Interim authority notice following death etc. of licence holder	M/M		23.00	23.00	0.0%
Theft, loss etc. of certificate or summary	M/M		10.50	10.50	0.0%
Notification of change of name or alteration of rules of club	M/M		10.50	10.50	0.0%
Change of relevant registered address of club	M/M		10.50	10.50	0.0%
Theft, loss etc. of temporary event notice	M/M		10.50	10.50	0.0%
Theft, loss etc. of personal licence	M/M		10.50	10.50	0.0%
Duty to notify change of name or address	M/M		10.50	10.50	0.0%
Right of freeholder etc. to be notified of licensing matters	M/M		21.00	21.00	0.0%
* Discretionary up to a maximum limit. The current fees are at the statutory limit.					
3. Renewal of Annual Safety at Sports Ground Certificate		VAT (V) /Code	2021/22 £	2022/23 £	% change
Manchester United	D/D		22,668.00	23,630.00	4.2%
Altrincham Football Club	D/D		308.10	2,125.00	589.7%
Lancashire Cricket Club	D/D		1,646.40	8,755.00	431.8%
Sale Rugby Club	D/D		147.40	2,125.00	1,341.7%
4. Grant of a new Safety at Sports Ground Certificate		VAT (V) /Code	2021/22 £	2022/23 £	% change
Number of proposed Spectators:					
5,000 to 9,999	D/D		1,474.00	1,785.00	21.1%
10,000 to 14,999	D/D		2,955.00	3,103.00	5.0%
15,000 to 19,999	D/D		5,910.00	6,206.00	5.0%
20,000 to 29,999	D/D		11,820.00	12,411.00	5.0%
30,000 to 39,999	D/D		23,640.00	24,822.00	5.0%
40,000 to 49,999	D/D		35,460.00	37,233.00	5.0%
50,000 to 59,999	D/D		47,280.00	49,644.00	5.0%
60,000 to 69,999	D/D		59,100.00	62,055.00	5.0%
70,000 to 79,999	D/D		70,920.00	74,466.00	5.0%
80,000 to 89,999	D/D		82,740.00	86,877.00	5.0%
90,000 and over	D/D		94,560.00	99,288.00	5.0%
5. Safety Certificate for a new Stand at a Sports Ground		VAT (V) /Code	2021/22 £	2022/23 £	% change
Number of proposed spectators:					
up to 999	D/D		147.40	510.00	246.0%
1000 to 1999	D/D		375.20	765.00	103.9%
2000 to 2999	D/D		589.90	1,020.00	72.9%
3000 to 3999	D/D		817.50	1,275.00	56.0%
4000 to 4999	D/D		1,032.00	1,530.00	48.3%
6. Special Safety Certificates		VAT (V) /Code	2021/22 £	2022/23 £	% change
Capacity 0 -1,000	D/D		N/A	5,397.00	N/A
Capacity 1,001 - 10,000	D/D		N/A	6,035.00	N/A
Capacity > 10,000	D/D		N/A	11,390.00	N/A

<b>7. Street Trading Provisions of Local Government (Miscellaneous Provisions) Act</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
<b>Street Trading Licences (Non MUFC)</b>				
Consent Certificate – purchased April to June.	D/D	1,061.55	1,061.55	0.0%
Consent Certificate – purchased July to September.	D/D	906.35	906.35	0.0%
Consent Certificate – purchased October to December.	D/D	757.05	757.05	0.0%
Consent Certificate – purchased January to March.	D/D	488.25	488.25	0.0%
One day event licence (Including Special Events) - dedicated locations to be identified for each event (Max no's to be applied). Price on Application Arrangements to be introduced for one day event licences to reflect the varying nature and scale of events and associated costs.	D/D	poa	poa	N/A
<b>Licensed Pitch MUFC</b>				
Food - Premium zone	D/D	3,315.20	3,315.20	0.0%
Food - Non-premium zone	D/D	2,395.70	2,395.70	0.0%
Merchandise - Premium zone	D/D	1,725.40	1,725.40	0.0%
Merchandise - Non-premium zone	D/D	1,465.20	1,465.20	0.0%
<b>Sale Town Centre</b>				
Licensed Pitch	D/D	1,805.90	1,805.90	0.0%
Licensed Pitch (Non-Food)	D/D	1,294.30	1,294.30	0.0%
Duplicate Licence	D/D	65.05	65.05	0.0%
Cancellation Fee	D/D	206.15	206.15	0.0%

<b>8. Other Licences</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
<b>Scrap Metal Dealers - Site Licence</b>				
Grant - One Site	D/D	884.40	928.60	5.0%
Grant - Per additional site	D/D	689.95	724.45	5.0%
Renewal - One Site	D/D	603.10	633.25	5.0%
Renewal - Per Additional Site	D/D	449.20	471.65	5.0%
Minor Variation	D/D	167.50	175.90	5.0%
Major Variation	D/D	381.90	401.00	5.0%
<b>Scrap Metal Dealers - Collector's Licence</b>				
Grant	D/D	381.90	401.00	5.0%
Renewal	D/D	214.35	225.10	5.0%
Minor Variation	D/D	100.50	105.55	5.0%
Major Variation	D/D	884.40	928.60	5.0%
Marriage Act Approval	D/D	1,668.15	1,751.65	5.0%
Sex Establishment Licence	M/D	2,080.25	2,184.30	5.0%

<b>Gaming Act Fees</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<u>Application Type (New Application)</u>				
New Small Casino	M/D *	8,000.00	8,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	3,500.00	3,500.00	0.0%
Betting Premises (excluding Tracks)	M/D *	3,000.00	3,000.00	0.0%
Tracks	M/D *	2,500.00	2,500.00	0.0%
Family Entertainment Centres	M/D *	2,000.00	2,000.00	0.0%
Adult Gaming Centre	M/D *	2,000.00	2,000.00	0.0%
Lottery Registration	M/M	40.00	40.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	200.00	200.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	100.00	100.00	0.0%
<u>Application Type (Annual Fee)</u>				
New Small Casino	M/D *	5,000.00	5,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	1,000.00	1,000.00	0.0%
Betting Premises (excluding Tracks)	M/D *	600.00	600.00	0.0%
Tracks	M/D *	1,000.00	1,000.00	0.0%
Family Entertainment Centres	M/D *	750.00	750.00	0.0%
Adult Gaming Centre	M/D *	1,000.00	1,000.00	0.0%
Lottery Registration	M/M	20.00	20.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	50.00	50.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	50.00	50.00	0.0%

\*Discretionary up to a maximum limit. The current fees are close to the statutory limit.

<b>Gaming Act Fees cont.</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<u>New Small Casino</u>				
Application to Vary	M/D *	4,000.00	4,000.00	0.0%
Application to Transfer	M/D *	1,800.00	1,800.00	0.0%
Application for Re-Instatement	M/D *	1,800.00	1,800.00	0.0%
Application for Provisional Statement	M/D *	8,000.00	8,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	3,000.00	3,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>New Large Casino</u>				
Application to Vary	M/D *	5,000.00	5,000.00	0.0%
Application to Transfer	M/D *	2,150.00	2,150.00	0.0%
Application for Re-Instatement	M/D *	2,150.00	2,150.00	0.0%
Application for Provisional Statement	M/D *	10,000.00	10,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	5,000.00	5,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Regional Casino</u>				
Application to Vary	M/D *	7,500.00	7,500.00	0.0%
Application to Transfer	M/D *	6,500.00	6,500.00	0.0%
Application for Re-Instatement	M/D *	6,500.00	6,500.00	0.0%
Application for Provisional Statement	M/D *	15,000.00	15,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	8,000.00	8,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Bingo Club</u>				
Application to Vary	M/D *	1,750.00	1,750.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,500.00	3,500.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%

<u>Betting Premises (excluding tracks)</u>				
Application to Vary	M/D *	1,500.00	1,500.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,000.00	3,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%

\* Discretionary up to a maximum limit. The current fees are close to the statutory limit.

<b>Gaming Act Fees cont.</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<u>Tracks</u>				
Application to Vary	M/D *	1,220.00	1,220.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	2,434.00	2,434.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Temporary Use Notice	M/D *	500.00	500.00	0.0%
<u>Family Entertainment Centres</u>				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	1,947.00	1,947.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Adult Gaming Centres</u>				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	1,172.00	1,172.00	0.0%
Application for Re-Instatement	M/D *	1,172.00	1,172.00	0.0%
Application for Provisional Statement	M/D *	1,172.00	1,172.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,172.00	1,172.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Club Gaming Permit or Club Gaming Machine Permit</u>				
Application to Vary	M/M	100.00	100.00	0.0%
Copy Licence	M/M	15.00	15.00	0.0%

Discretionary up to a maximum limit. The current fees are close to the statutory limit.

#### **Trading Standards**

<b>Weights &amp; Measures Fees</b>				
	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>General</b>				
The charges for examining, testing, certifying, stamping, authorising or reporting on any weighing or measuring equipment will be individually calculated by the local authority based upon a figure of per officer/hour. The time charged will include travel.	V M/D	£81 per hour	£85 per hour	4.0%
The charges for the provision of specialist advice in support of Primary Authority Partnership. Please note: Additional fees to be levied for the provision of tailored training events - price on application	M/D	£81 per hour	£85 per hour	4.0%
Charges for tailored business advice provided other than under an existing Primary Authority Partnership. This is a new fee that will apply not just to Trading Standards but across other teams in Regulatory Services, e.g. Environmental Health/Licensing.	M/D	£81 per hour	£85 per hour	4.0%
If a particular piece of work requires the presence of support staff then this will be charged in addition.	V M/D	47.35	49.70	5.0%
Additional charges will be levied if the council is required for example to hire in specialist equipment.	V M/D	£81 per hour	£85 per hour	5.0%

**Community Safety**

<b>Abandoned Trolleys</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Collection per trolley	D/D	37.88	39.78	5.0%
Storage per trolley, per week	V D/D	5.29	5.56	5.1%
Return to owners' premises per trolley	V D/D	37.87	39.76	5.0%
Disposal per trolley if unclaimed	D/D	19.35	20.31	5.0%

<b>Environmental Enforcement</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Fixed penalty for the offence of failing to remove dog faeces	D/D*	100.00	100.00	0.0%
Fixed penalty for the offence of leaving litter	D/D*	150.00	150.00	0.0%
Fixed penalty for the offence of abandoning a vehicle	D/D*	200.00	200.00	0.0%
Fixed penalty for nuisance parking offences	D/D*	100.00	100.00	0.0%
Fixed penalty for Waste receptacle offences	D/D*	80.00	80.00	0.0%
Fixed penalty for the offence of failure to produce authority	D/D*	300.00	300.00	0.0%
Fixed penalty for the offence of failure to furnish documentation	D/D*	400.00	400.00	0.0%
Fixed penalty for the offence of unauthorised distribution of literature	D/D*	150.00	150.00	0.0%
Fixed penalty for fly-tipping offences	D/D*	400.00	400.00	0.0%
Fixed penalty for failing to adhere to a Community Protection Notice	D/D*	100.00	100.00	0.0%
Fixed penalty for failing to adhere to a Public Space Protection Order	D/D*	100.00	100.00	0.0%
Fixed penalty for household waste duty of care offences	D/D*	200.00	200.00	0.0%
<b>* Fixed penalty fees are Discretionary but are contained within limits set by DEFRA</b>				

**ECONOMIC GROWTH & PLANNING**
**Asset Management**

<b>Trafford Town Hall - Football Parking</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Season ticket	V D/D	200.00	210.00	5.0%
Single match	V D/D	10.00	10.00	0.0%
All Day Event	V D/D	15.00	15.00	0.0%

**Planning and Building Control**

<b>Strategic Planning and Developments</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Trafford Revised Unitary Development Plan June 2006	D/D	73.00	77.00	5.5%
Written Statement only	D/D	44.00	46.00	4.5%
Proposals Maps - North/South sheet	D/D	36.00	38.00	5.6%
CD only	D/D	22.00	23.00	4.5%
Statement of Community Involvement (Adopted)	D/D	22.00	23.00	4.5%
Trafford Borough Retail and Leisure Study November 2007				
Written Study, including CD	D/D	370.00	388.00	4.9%
CD	D/D	295.00	310.00	5.1%
Main Report	D/D	73.50	77.00	4.8%
Appendix 1	D/D	147.00	154.00	4.8%
Appendix 2	D/D	147.00	154.00	4.8%
Planning and Research Studies *	D/D	* price on request	* price on request	N/A
Housing Land Availability Schedule	D/D	29.00	30.00	3.4%
Planning Policy and Development Guidance Briefs	D/D	22.00	23.00	4.5%
Photocopying per side	V D/D	0.52	0.54	3.8%
Core Strategy Adopted Version	D/D	51.50	54.00	4.9%
Supplementary Planning Documents	D/D	14.70	15.50	5.4%

<b>Building Control Fees</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
	V M/M	See Note below	See Note below	N/A

These fees are agreed within the AGMA group. It is a statutory requirement that the level of the charge must cover the cost of the statutory service. All fees are subject to VAT except for Regularisation and Reversion applications.

<b>New Building Regulation charges</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Decision Notices and Completion Certificates - Duplicate Copies of Building Regulations Decision and completion certificates.	D/D	54.60	57.35	5.0%
Copies of correspondence (excluding 1 above Notices) relating to B Regs applications (includes up to 10 A4 sides – if above 10 sides add 30p per A4 side)	V D/D	17.85	18.74	5.0%
Researching site histories or providing "search type" information from the Building Control records (Cost per hour or part hour) - Domestic properties	D/D	54.60	57.35	5.0%
Researching site histories or providing "search type" information from the Building Control records (Cost per hour or part hour) - Commercial properties	V D/D	91.35	95.92	5.0%
Administrative fee for processing refund or part refund of fees for cancelled B Regs applications (excludes electronic transactions – currently no charge)	D/D	54.60	57.35	5.0%
For the issuing of completion certificates in connection with archived and dormant Building Regulations applications where a single site inspection is required when a completion certificate has not already been issued (for applications that are less than 10 years old and have been inspected within 10 years from when the works were completed).	D/D	140.00	155.00	10.7%
For the issuing of completion certificates in connection with archived and dormant Building Regulations applications where a single site inspection is required when a completion certificate has not already been issued (for applications that are more than 10 years old and have not been inspected within 10 years from when the works were completed).	D/D	120.00	180.00	50.0%
Where more than one site inspection is required, additional inspections will be charged at a rate of £60.65 per inspection.	D/D	57.75	60.65	5.0%
Additional site inspection in connection with above, per inspection	D/D	61.20	64.25	5.0%
Provision of written confirmation of exemption from the provisions of the Building Regulations	D/D	54.60	57.35	5.0%
Administrative processing cost for refunding of part of Building Regulation fees where fees have been paid but part of the work has not been carried out or cancelled	V D/D	35.70	37.50	5.0%
Provision of pre-submission consultancy advice after initial one hour for large schemes. (Fee refunded if application is deposited)	V D/D	84.00	88.20	5.0%
Pre-submission site visits where requested by owner or agent to maintain planning permission	V D/D	110.25	115.75	5.0%
The full withdrawal or cancellation of a submitted application that has been processed onto the database system.	D/D	54.60	57.35	5.0%

<b>Planning Fees</b>				
<b>Business - pre-application advice</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Proposals comprising a single dwelling / floorspace of less than 100sqm / site area of less than 0.1ha.	V D/D	554.40	554.40	0.0%
Proposals comprising 2-5 dwellings / floorspace of between 100sqm and 499sqm / site area of between 0.1ha and 0.49ha.	V D/D	1,800.00	1,800.00	0.0%
Proposals comprising 6-10 dwellings / floorspace of between 500sqm and 999sqm / site area of between 0.5ha and 0.99ha.	V D/D	3,360.00	3,360.00	0.0%
Proposals comprising 11-20 dwellings / floorspace of between 1000sqm and 1999sqm / site area of between 1ha and 1.19ha.	V D/D	5,400.00	5,400.00	0.0%
Proposals comprising 21-50 dwellings / floorspace of between 2000sqm and 4999sqm / site area of between 1.2ha and 1.49ha.	V D/D	7,440.00	7,440.00	0.0%
Proposals comprising 51 and 99 dwellings / floorspace of between 5000sqm and 9,999sqm / site area between 1.5ha and 1.99ha.	V D/D	9,600.00	9,600.00	0.0%
Proposals comprising 100 or more dwellings / floorspace of more than 10,000sqm / site area of more than 2ha	V D/D	11,400.00	11,400.00	0.0%
1 hr Meeting with agreed minutes written by the applicant	V D/D	3,000.00	3,000.00	0.0%
2 x 1 hr Meeting with agreed minutes written by the applicant	V D/D	4,800.00	4,800.00	0.0%
3 x 1 hr Meeting with agreed minutes written by the applicant	V D/D	6,000.00	6,000.00	0.0%

<b>Householder Extensions - pre-application advice</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Householder extensions  Please note: On subsequently submitting a planning application, a fee of £250 will also be payable and therefore you should first consider whether you wish to move straight to the submission of a formal planning application.	V D/D	250.00	250.00	0.0%

<b>Invalid planning applications</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Where an application remains invalid due to non-progression by the applicants any planning fee paid will be refunded minus a £38.85 administrative fee	V D/D	37.00	38.85	5.0%

<b>Information and Documents</b>	<b>VAT (V) /Code</b>	<b><u>2021/22</u> £</b>	<b><u>2022/23</u> £</b>	<b><u>% change</u></b>
Researching site histories or providing search type information from the planning records including copies of documentation. Per Hour	D/D	N/A	63.65	N/A
Where we do not hold the information electronically there will be an additional charge to the above towards the costs of retrieving the files.	D/D	N/A	10.00	N/A
(The above charges are for documents provided electronically via Public Access on our website. Printed documents incur an additional fee of 55p per side).	D/D	0.53	0.55	3.8%



<b>Planning Fees - cont.</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
Additional information requested from the planning records including copies of documentation. (SEARCH) Per Hour	D/D	60.64	63.50	4.7%
Where we do not hold the information electronically there will be an additional charge to the above towards the costs of retrieving the files.	D/D	N/A	10.00	N/A
Planning guidelines & related documents - (Free to download) or copies at 55p per side	V D/D	copies from £2.31 to £10.82	0.55	N/A
High Hedge fee	D/D	525.00	525.00	0.0%
Information research/retrieval from Building Control Files per hour	D/D	53.55 per hour + 30p per copy	56.00	4.6%
(The above charges are for documents provided electronically via Public Access on our website. Printed documents incur an additional fee of 55p per side).	D/D	0.53	0.55	3.8%

<b>Housing Services</b>	<b>VAT (V) /Code</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>% change</b>
<b>Housing Improvement Grants:</b>				
Technical and Professional Services fee - minimum charge (£211.00) or 15% of eligible expense (whichever is the greater).	M/D	201.00	211.00	5.0%
	M/D	or 15%	or 15%	0.0%

**GOVERNANCE & COMMUNITY STRATEGY**

	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Freedom of Information Act 2002</b> If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet	V D/D	0.53	0.55	5.0%
<b>Data Protection Act 1998</b> If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet	V D/D	0.53	0.55	5.0%

**Registration of Births, Deaths & Marriages**

	VAT (V) /Code	2021/22 £	2022/23 £	% change	2023/24 £	% change
<b>Marriage &amp; Civil Partnership fees at outside venues including cost of certificate:</b>						
Monday to Thursday	M/D	380.00	385.00	1.3%	390.00	1.3%
Friday	M/D	430.00	440.00	2.3%	445.00	1.1%
Saturday	M/D	430.00	440.00	2.3%	445.00	1.1%
Sunday / Bank Hol.	M/D	480.00	490.00	2.1%	495.00	1.0%
<b>Outdoor ceremony where venue has a marriage licence</b>						
Monday to Thursday	V M/D	460.00	460.00	0.0%	460.00	0.0%
Friday & Saturday	V M/D	500.00	500.00	0.0%	500.00	0.0%
Sunday / Bank Hol.	V M/D	550.00	550.00	0.0%	550.00	0.0%
<b>Baby naming, Renewal of vows &amp; Commitment Ceremonies</b>						
<b>Ceremonies at Register Office:</b>						
Monday to Thursday	V D/D	230.00	230.00	0.0%	240.00	4.3%
Friday & Saturday	V D/D	255.00	255.00	0.0%	265.00	3.9%
<b>Ceremonies at Approved Premises:</b>						
Monday to Thursday	V D/D	245.00	245.00	0.0%	255.00	4.1%
Friday	V D/D	280.00	280.00	0.0%	290.00	3.6%
Saturday	V D/D	280.00	280.00	0.0%	290.00	3.6%
Sunday / Bank Hol.	V D/D	320.00	320.00	0.0%	330.00	3.1%
<b>Ceremonies at Commercial Premises and Private Houses:</b>						
Monday to Thursday	V D/D	295.00	295.00	0.0%	310.00	5.1%
Friday	V D/D	330.00	330.00	0.0%	345.00	4.5%
Friday & Saturday	V D/D	330.00	330.00	0.0%	345.00	4.5%
Sunday / Bank Hol.	V D/D	360.00	360.00	0.0%	375.00	4.2%
<b>Non Refundable Provisional Marriage &amp; Civil Partnership Booking Fee</b>	V D/D	30.00	32.00	6.7%	32.00	0.0%
<b>Priority Service for certificate application</b>	M/M	35.00	35.00	0.0%	35.00	0.0%

The fees for commercial premises and private houses include a non-returnable pre-ceremony inspection fee of £45

	VAT (V) /Code	2021/22 £	2022/23 £	% change	2023/24 £	% change
<b>Citizenship Ceremonies</b> (non standard ceremonies)						
<b>Ceremonies at Register Office :</b>						
Per adult citizen Monday to Friday	D/D	84.00	85.00	1.2%	85.00	0.0%
Per adult citizen Saturday	D/D	84.00	85.00	1.2%	85.00	0.0%
<b>Ceremonies at Approved Premises :</b>						
Monday to Friday	D/D	320.00	320.00	0.0%	335.00	4.7%
Saturday	D/D	350.00	350.00	0.0%	365.00	4.3%
Sunday / Bank Hol.	D/D	410.00	410.00	0.0%	425.00	3.7%

	VAT (V) /Code	<u>2021/22</u> £	<u>2022/23</u> £	<u>% change</u>	<u>2023/24</u> £	<u>% change</u>
<b>Marriages &amp; Civil Partnerships *</b>						
Attending a marriage or civil partnership at Sale Town Hall						
Town Hall (inc. cert fee)						
Monday to Thursday	M/D	168.00	174.00	3.6%	180.00	3.4%
Friday	M/D	246.00	252.00	2.4%	260.00	3.2%
Saturday AM	M/D	246.00	252.00	2.4%	260.00	3.2%
Saturday PM	M/D	324.00	330.00	1.9%	340.00	3.0%
Council Chamber						
Sun/Bank Holidays	M/D	576.00	582.00	1.0%	495.00	(14.9%)
<b>Tailor made Weddings</b>						
Monday to Thursday	V D/D	600.00	600.00	0.0%	600.00	0.0%
Friday & Saturday	V D/D	660.00	660.00	0.0%	660.00	0.0%
Sunday / Bank Holiday	V D/D	710.00	710.00	0.0%	710.00	0.0%
<b>Verification of Overseas Pension</b>						
	V D/D	13.50	14.00	3.7%	14.50	3.6%

## LIBRARIES

	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>A) Fines</b>				
Adults (over 16) - per book, per day	D/D	Free	Free	N/A
Children (under 16) - per book per day	D/D	Free	Free	N/A
Customers who are disabled	D/D	Exempt	Exempt	N/A
<b>B) Reservation Fee</b>				
In stock in Trafford	D/D	Free	Free	N/A
Not in stock in Trafford	D/D	6.00	6.50	8.3%
All Items requested from British Library, including photocopies, (in addition to standard not in stock charge).	D/D	10.50	12.00	14.3%
Lost British Library book (price set by the British Library)	M/M	182.80	185.50	1.5%
British Library renewal fee	D/D	5.35	5.45	1.9%
<b>C) Photocopying, printing and scanning</b>				
Black and white per side (A4)	V D/D	0.10	0.10	0.0%
Black and white per side (A3)	V D/D	0.15	0.15	0.0%
Colour (A4)	V D/D	0.50	0.50	0.0%
Colour (A3)	V D/D	1.00	1.00	0.0%
Scanning	V D/D	0.20	0.20	0.0%
<b>D) Postage</b>				
Recharge for overdue and reservation letters	D/D	0.90	1.00	11.1%
<b>E) Local Studies</b>				
Most Local Studies fees and charges are agreed by an AGMA group, lines agreed by AGMA marked with **				

Libraries cont.	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Research</b>				
Right to Buy Research Fee (payable in advance)	V D/D	10.00	10.00	0.0%
Genealogical Research Fee - half hour (payable in advance)	V D/D	17.50**	17.50**	0.0%
Genealogical Research Fee - full hour (payable in advance)	V D/D	35.00**	35.00**	0.0%
<b>Reprographics/ Research</b>				
Minimum charge including 2 free A4 printouts	V D/D	5.00	5.00	0.0%
Additional sheets	V D/D	1.30	1.30	0.0%
<b>Microfilm</b>				
Microfiche/ film - A4 Copy	V D/D	0.80**	0.80**	0.0%
Microfiche/ film - A3 Copy	V D/D	1.60**	1.60**	0.0%
Photocopies - A4	V D/D	0.10	0.10	0.0%
Photocopies - A3	V D/D	0.15	0.15	0.0%
Photocopies - Maps	V D/D	0.50	0.50	0.0%
Photographs - superior quality	V D/D	10.00	10.00	0.0%
<b>Digital Camera</b>				
Supply of digital image	V D/D	10.00	10.00	0.0%
Self service photography permit - half day	V D/D	6.00**	6.00**	0.0%
Self service photography permit per day	V D/D	12.00**	12.00**	0.0%
<b>Reproduction - Books periodicals, e-books, CD-Roms</b>				
Publications - large print run - per image	V D/D	120.00**	120.00**	0.0%
Publications - small	V D/D	40.00	40.00	0.0%
<b>Presentation and Internal Reports</b>				
Internal organisation report	V D/D	10.00	10.00	0.0%
External organisation	V D/D	20.00	20.00	0.0%
<b>Advertising in newspapers and periodicals</b>				
All publications - per image	V D/D	120.00**	120.00**	0.0%
<b>TV</b>				
Broadcasting - per image for 10 years unlimited use	V D/D	600.00**	600.00**	0.0%
<b>Exhibitions</b>				
All publications - per image	V D/D	120.00**	120.00**	0.0%
<b>Interior decoration of Commercial Premises</b>				
Internal commercial decoration - per image	V D/D	300.00**	300.00**	0.0%
<b>Web use</b>				
Online, commercial publication - per image	V D/D	120.00**	120.00**	0.0%
Social media use (non commercial)	V D/D	0.00	0.00	0.0%
<b>F) People's Network Charging</b>				
ICT sessions	V D/D	FREE for the first hour, 50p	FREE for the first hour, 50p	0.0%

	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>G) Musical Scores and Playsets</b>				
Large groups (over 40 members) we will charge £250 per request (not per copy)	D/D	N/A	250.00	N/A
Small groups (under 40 members) we will charge £150 per request (not per copy)	D/D	N/A	125.00	N/A
Orchestral sets	D/D	see musical	see musical	N/A
<b>H) Laminating</b>				
A4	V D/D	1.20	1.50	25.0%
A3	V D/D	2.20	2.50	13.6%
<b>I) Blue Badge Permits</b>				
	M/D	10.00	10.00	0.0%
<b>J) Room Hire Altrincham Library</b>				
Per room per hour				
- Large meeting room (capacity over 20)	D/D	55.00	55.00	0.0%
- Medium meeting room (capacity up to 20)	D/D	30.00	30.00	0.0%
- Small meeting/interview room (capacity under 5)	D/D	15.00	15.00	0.0%
Per room per hour (community groups and charities)				
- Large meeting room (capacity over 20)	D/D	35.00	35.00	0.0%
- Medium meeting room (capacity up to 20)	D/D	20.00	20.00	0.0%
- Small meeting/interview room (capacity under 5)	D/D	10.00	10.00	0.0%

**STRATEGY & RESOURCES AND TRADED SERVICES**

Cemeteries & Crematorium	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>A) Cemeteries</b>				
<u>Exclusive right of burial in an earthen grave</u> <i>Subject to availability at individual Cemeteries</i>				
Exclusive Right Fee	D/D	1,620.00	1,630.00	0.6%
Resident Fee	D/D	935.00	945.00	1.1%
<u>Dunham Lawn Cemetery</u>				
Exclusive Right Fee Lawn Section	D/D	1,620.00	1,630.00	0.6%
Resident Fee Lawn Section	D/D	935.00	945.00	1.1%
<u>Exclusive right of burial of cremated remains</u>				
Exclusive right of burial of cremated remains	D/D	875.00	885.00	1.1%
Resident Fee	D/D	505.00	515.00	2.0%
<u>Interment Fees</u>				
At all cemeteries including Dunham Lawn				
To depth of up to 3 metres - 18 years or over	D/D	1,420.00	1,435.00	1.1%
Child/Junior (Up to 5 years of Age)	D/D	Free to Family	free to family	0.0%
Child/Junior (5 to 17 years of Age)	D/D	Free to Family	free to family	0.0%
Interment of cremated remains in grave	D/D	285.00	290.00	1.8%
Loose interment of cremated remains	D/D	110.00	115.00	4.5%
Interment of Body Parts	D/D	100.00	100.00	0.0%
Widening grave	D/D	140.00	150.00	7.1%
<u>Resident Fee</u>				
To depth of up to 3 metres - 18 years or over	D/D	940.00	950.00	1.1%
Child/Junior up to 17yrs of age	D/D	Free to Family	free to family	0.0%
Interment of cremated remains in grave in casket	D/D	265.00	275.00	3.8%
Loose interment of cremated remains	D/D	100.00	125.00	25.0%
Interment of Body Parts	D/D	100.00	100.00	0.0%

**N.B. For multiple interments at the same time, in the same grave, the first interment shall be at the full rate.**

Each other interment (including cremated remains) 50% fee reduction of full rate.

	VAT (V) /Code	2021/22 £	2022/23 £	% change
<u>Interment of Public Grave</u>				
Child/Junior up to 17 years of age	D/D	Free to Family	free to family	0.00
Persons 18 years or over	D/D	940.00	950.00	1.1%
<u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u>				
Exclusive right of Burial in Cremated Remains Vault 30 yrs	D/D	1,095.00	1,095.00	0.0%
Resident Fee	D/D	675.00	685.00	1.5%
Memorial for Cremated Remains Vault including 1st inscription.	D/D	560.00	575.00	2.7%

Cemeteries & Crematorium cont.	VAT (V) /Code	2021/22 £	2022/23 £	% change
<u>Headstones and Inscriptions</u>				
To erect a Headstone	D/D	150.00	155.00	3.3%
Subsequent Inscription Fee	V D/D	75.00	75.00	0.0%
Concrete Foundations	V D/D	135.00	135.00	0.0%
<u>Miscellaneous (All Cemeteries)</u>				
Transfer of Burial Rights	D/D	90.00	100.00	11.1%
Transfer of Burial Rights – to non resident (incs. transfer & out of district extra charge).	D/D	775.00	785.00	1.3%

B) Crematorium	VAT (V) /Code	2021/22 £	2022/23 £	% change
<b>Dunham Massey, Altrincham</b>				
Crematorium of persons 18 years or over - Early time slot	D/D	547.00	561.00	2.6%
Crematorium of persons 18 years or over - Direct Cremation	D/D	387.00	396.00	2.3%
Crematorium of persons 18 years or over - 30 Minute time slot	D/D	677.00	691.00	2.1%
Crematorium of persons 18 years or over - 45 Minute time slot	D/D	782.00	801.00	2.4%
Child/Junior (Up to 17 years of Age)	D/D	Free to Family	free to family	0.0%
Medical Referee's Services	M/M	31.00	31.00	0.0%
Cremation of Body Parts	D/D	100.00	100.00	0.0%
Interment of cremated remains (to Witness or from other Crematoria).	D/D	110.00	110.00	0.0%
Crematoria Chapel 30 Minutes	V D/D	265.00	275.00	3.8%
Crematoria Chapel 45 Minutes	V D/D	330.00	350.00	6.1%
Environmental Surcharge	D/D	62.00	63.00	1.6%

## FINANCE & SYSTEMS

### Revenues and Benefits

	VAT (V) /Code	<u>2021/22</u> £	<u>2022/23</u> £	<u>% change</u>
<b>Summons Costs</b>				
Council Tax Liability Orders	M/D	92.50	92.50	0.0%
NNDR Liability Orders	M/D	132.50	132.50	0.0%
<b>Committal to prison proceedings</b>				
- Committal application (maximum)	M/M	305.00	305.00	0.0%
- Arrest warrant with bail (maximum)	M/M	145.00	145.00	0.0%
- Arrest warrant without bail (maximum)	M/M	145.00	145.00	0.0%
Prosecution Fines, Court Costs, Charging Orders, Insolvency proceedings and Enforcement costs are decided at the court hearing on an individual basis.				