



A Guide to Trafford Council's Staying Put Programme

G.Crowther.

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Definition of Staying Put

From the age of 18 years old young people are no longer in care or 'looked after' and therefore fostering arrangements and legislation relating to children placed with their former foster carers no longer applies. In circumstances where a former relevant child remains with their foster carer after the age of 18 years this should therefore be deemed as a '**Staying Put**' Arrangement.

The benefits of Staying Put arrangements for a young person are primarily about extending a familial relationship where the young person continues to experience security and stability. Young people who are in foster care should be able to benefit from Staying Put arrangements regardless of whether they are in education, employment or training before turning 18 years old. Where both the young person and foster carer agree to a Staying Put arrangement and where such an arrangement is assessed as being appropriate then all young people and foster carers will be supported to ensure that the Staying Put arrangement is pursued.

Staying Put arrangement represent an extremely positive post care option for care leavers and the importance of Staying Put arrangements for care leavers will be embedded into training, assessment and supervision processes of all long term foster carers.

Planning for Staying Put Placements

Social workers should start discussions with the young person and foster carers regarding the option of Staying Put as early as possible. There is no requirement on the length of time that a young person is placed with their foster carers before they are 18 years old for entitlement to a Staying Put arrangement. Where a Staying Put arrangement is agreed as the plan for the child then this plan should be –

- Integrated into the child's Pathway Plan
- Ratified by an Independent Review and the reviewing process should be used as a method of tracking the progress of this plan

The Young Person's Pathway Plan

The Pathway Plan will describe the details of the Staying Put arrangement and will identify how the arrangement will support the young person to develop –

- Independence skills
- Relationship skills
- Financial and budgeting skills
- Self-care skills
- Engagement skills relating to engagement with training and employment

The Pathway Plan will reference how young people can access their leaving care grant. It is recognised that the bulk of the grant would not be made available until the young person moves on to live independently. However, some items can be purchased from the leaving care grant whilst the young person is in the staying put arrangement, which they can take with them once they move from the Staying Put residence.

Eligibility and Duration of the Staying Put Arrangement

There is no requirement on the length of time that a young person is placed with their foster carers before they are 18 years old for entitlement to a Staying Put arrangement. In order to be eligible for a Staying Put arrangement the young person will need to be a former relevant child and the arrangement will need to be consistent with the young person's welfare. The arrangement can continue up until at least 21 years old and up to 24 years if the young person is undertaking a programme of training or education.

Financial Support to Staying Put Carers

Staying Put carers will be provided with a week's allowance of £202.89. However, whilst a proportion of the funding will be provided by the Local Authority some of the payment will be made up from –

- Any housing benefit entitlement the young person is able to claim
- Any contribution that the young person is required to make from personal funds or income

The receipt of funds for Staying Put arrangement may have implications for any benefits a provider receives and for tax payments. The Department for Education alongside HM Revenue and Customs and the Department for Work and Pensions produced, in May 2013, guidance on the tax and benefits aspects of staying put arrangements. The guidance is available at:

<https://www.gov.uk/government/publications/staying-put-arrangements-for-care-leavers-aged-18-years-and-above>

The allocated supported lodgings coordinator will signpost providers to agencies who can provide expert advice about matters relating to the implications of tax and benefits of providing a Staying Put arrangement.

The overall principle of payment to Staying Put providers will be a no detriment principle and if a Staying Put Provider experiences either a loss of benefit or an increase in tax contributions as a result of entering into a staying put arrangement, then a compensatory adjustment payment will be made by Trafford to ensure that they receive £202.89 for each young person who remains under the Staying Put arrangement. Young people will be expected to make a contribution to their keep and rent and this contribution will be deducted from the final payment made to staying put providers

The Formula for Assessing Payments to Staying Put Providers.

Basic Care payment	£202.89
Deduct the contribution of young person for rent and keep (This will be £19.48 per week if the young person is claiming benefits and will be up to a maximum of £50 if the young person is working. The contribution that the young person will be expected to make will be assessed by the supported lodgings coordinator)	£
Add any compensatory payment for loss of benefits	£
Add compensatory payment for income loss due to Tax adjustment	£
Total payment to provider	

Young People Attending University or Living Away

Living away from the foster carer's home for temporary periods of time, such as attending higher education courses, should not preclude young people from remaining in a Staying Put arrangement. It is recognised that supporting Staying Put arrangements enables the continuation of familial relationships which gives the young person the security and stability they require whilst they are focusing on their education.

Payments to Providers of Staying Put Arrangements Where the Young Person are Resident at University or Other Residential Study Establishment.

In such circumstance providers will be paid a pro-rata payment of the full £202.89 weekly allowance for each 24hour period that the young person resides at the provider's home. In addition to this payment the provider will receive a £150 per term retainer payment.

Payments to Staying Put Providers in Exceptional Circumstances

In cases where young people have high levels of need or additional complexity the Local Authority will pay additional payments. The Local Authority will also consider in exceptional circumstances payment of additional allowances where carers may require funds to enable a period of adjustment from the receipt of a higher rate of fostering allowance to a lower rate of Staying Put allowance. The period of adjustment payments will generally only be made for up to one year.

The Process of Converting a Foster Placement to a Staying Put Placement and The Role of Trafford's Staying Put Team.

The social worker will provide a request report to the Head of Service (Children in Care) using Appendix 1 (Request to Convert a Foster Placement to a Staying Put Placement)

Dispute Resolution Process

If the Head of Service declines to agree a conversion of a Foster Placement to a Staying Put arrangement he will write to both the young person and the foster carer explaining why the decision has been made.

Where there is a disagreement between the Head of Service and either the child and/or the prospective staying put provider about the decision, the Head of Service will make it clear in his communication that either party can appeal against the decision to the Joint Director (Young People and Families).

The young person in making such an appeal can enlist the help of Trafford's Children's Rights Service.

Both the young person and the foster carer have the right to pursue a formal complaint about these matters. The letter from the Head of Service will explain the complaints process.

The Role of the Trafford's Staying Put Co-ordinator

Once the Staying Put arrangement has been agreed by the Head of Service the Placement Manager will appoint a Staying Put Co-ordinator.

The Staying Put Co-ordinator will play a key role in –

- Supporting the provider of the Staying Put placements and the young people who remain in Staying Put Placements
- Providing guidance and advice about the expectations placed on providers
- Supporting providers to support young people to develop independent skills
- Providing support on safe care and the management of behaviour
- Completing the assessment of financial support that is provided to the carer
- Providing regular supervision to the providers
- Conducting annual reviews of providers
- Renewing DBS checks which providers will be required to renew every 3 years

The Staying Put Provider Agreement

Prior to commencement of the placement the co-ordinator will meet with the provider and draw up the Provider Agreement (attached as Appendix 2 of this document)

The agreement will make clear –

- The expectations that are placed on providers
- The level of financial support they will receive
- The support that will be provided by the co-ordinator
- The Provider Agreement will make clear the supervision and annual review process

The Provider Agreement will be signed by both the Provider and the Staying Put Co-ordinator.

The Living Together Arrangements

Prior to the commencement of the placement the allocated Staying Put Co-ordinator will convene a meeting with the Staying Put Provider, young person and personal adviser to develop a Living Together Agreement.

All looked after children have a Placement Plan that sets out the day to day arrangements governing the placement and which is incorporated into the care plan. The requirement to have a placement plan ceases when a child reaches 18 years of age. In Trafford for Staying Put arrangements the Placement Plan will be replaced by the Living Together Agreement.

The responsibility for drawing up the agreement will be with the Staying Put Co-ordinator.

The Living Together Agreement should cover –

1. Preparation for independence tasks including the completion of the Independent Living Skills book.
2. Finance, including management of bank accounts, loans and mobile phone contracts
3. Income and benefits entitlement inclusive of 6th Form bursary
4. The financial contribution that the young person will be expected to make to the household.
5. House routines and expectations of the young person in respect of chores, tasks and routines.
6. Friends and partners visiting

7. Staying away for nights/weekends and informing carers
8. Education, training and employment
9. Health arrangements
10. Issues relating to younger foster children in the placement e.g. safeguarding, role modelling, time keeping
11. Specific issues to do with the needs of the young person
12. The management of any risk taking behaviour

The Living Together arrangements should be completed on the Living Together Form (attached as Appendix 3 to this guidance).

Where the Living Together Agreement indicates that there are significant levels of presenting risk taking behaviour a separate risk assessment management plan should be completed in consultation with the provider, young person, the allocated personal advisor and where necessary other agencies.

Ending of Staying Put Arrangements

It is anticipated that the provision of Staying Put arrangements will assist young people to move on to reside in fully independent living placements in a timely and planned way. However, where there is a risk of a placement ending in an unplanned way e.g. in crisis, a Planning Meeting should be convened which will be chaired by the Aftercare Team Manager. The Planning Meeting should attempt to identify actions which enable the placement to be sustained until a planned move to suitable alternative accommodation can be arranged.

Children with Disabilities

For children with disabilities the provision of a Staying Put Placement can offer a very suitable 18 plus arrangement. Planning for Staying Put can be considered at an early age at the child's transition review, which takes place at 9 years old.

Staying Put can also be referenced in the notice of allocation to adult services, which should be completed at 16 and half years old.

At 18 years old the young person is eligible to a Fair Care Assessment and a Staying Put arrangement may form an integral part of the Fair Access to Care Plan.



TRAFFORD
COUNCIL

Appendix 1

Request to Convert a Foster Placement to a Staying Put Arrangement

Details of current Foster Carer

Name –

Address –

Telephone number –

Email address –

Details of the Young Person

Name

D.O.B

Mobile telephone number –

Email address –

Why is the conversion in the best interests of the child?

Yes

No

Does the Foster Carer wish to convert to a Staying Put Arrangement?

Yes

No

Does the Fostering Supervising Social Worker agree with the proposed conversion?

Yes

No

If the Supervising Social Worker does not agree with the conversion, explain why?

Details of the Statutory Review that endorsed the decision for the Staying Put Arrangement to be pursued –

Date of Review:

Name of IRO:

Name of Social Worker submitting the request:

Date:

The Decision of the Head of Service

Staying Put Arrangement Agreed –

Yes

No

Name of Head of Service:

Signature of Head of Service:

Date:



Appendix 2

Trafford Staying Put Programme

Staying Put Provider Agreement

**TRAFFORD STAYING PUT PROGRAMME
STAYING PUT PROVIDERS AGREEMENT**

**BETWEEN TRAFFORD CHILDREN, FAMILIES AND WELLBEING (CFW) STAYING
PUT PROGRAMME AND**

.....

Of

.....

The purpose of the Staying Put Providers Agreement is to provide written information about the terms and conditions of the partnership between Trafford Staying Put Programme and the Staying Put Provider. It specifies your agreed terms of approval and sets out the expectations of both Staying Put Providers and the Trafford Staying Put Programme.

DEFINITIONS

A “*Staying Put Arrangement*” is where a Foster Child reaches the age of 18 and continues to reside with the former Foster Carers as part of their household.

Within this document:

- the former Foster Carer agreeing to the Staying Put Arrangement is referred to as “*Staying Put Provider*” or “*the Provider*”
- the former Foster Child is referred to as “*the Young Person*”
- in the case of multiple Staying Put Providers or multiple former Foster Children, the singular shall be taken to mean the plural
- The Trafford Staying Put Programme is referred to as the “*Programme*”.

**PART A
APPROVAL INFORMATION**

Your approval status is:

Any other conditions/requirements:

PART B STAYING PUT PROVIDER'S DUTIES

ACCOMMODATION AND SERVICES

All Staying Put Provider is expected to provide the following accommodation and services:

- Single, fully furnished room per Young Person
- This furniture should include a bed, wardrobe, chest of drawers, storage space, bedding and curtains
- A clean, safe and comfortable home environment
- A nutritious breakfast and cooked evening meal (part board)
- Heating and lighting
- Access to hot water, bathing/washing facilities
- 2 sets of bedding and towels (2 hand towels and 2 bath towels)
- Laundry facilities
- Access to common areas of household: this will include kitchen, living room and bathroom
- Access to cooking facilities within a fitted kitchen
- A quiet, comfortable area in which a Young Person may study
- Cleaning of communal areas
- Front door key
- To ensure that household health and safety is maintained as per Programme requirements.

STAYING PUT PROVIDER'S DUTIES TOWARDS THE YOUNG PERSON

The Trafford Staying Put Programme requires Staying Put Providers to:

- Offer emotional and practical support to the Young Person. This will include:
 - Support with independent living skills such as shopping, cooking, cleaning, washing, attending appointment and, claiming benefits;
 - Supporting the Young Person to access education, training and employment opportunities and use community resources
- Provide emotional and practical support as agreed in any Support Plan, Pathway Plan or Looked After Child (LAC) Review
- Attend any Pathway Plan, Statutory Review or Support Plan meetings
- Work with the Programme staff, Aftercare Personal Advisor and/or Social Worker and Young Person in implementing any Support or Pathway Plans
- Ensure the confidentiality of the Young Person.

STAYING PUT PROVIDER'S GENERAL DUTIES AND RESPONSIBILITIES

CHANGE IN CIRCUMSTANCES

To notify the Trafford Staying Put Programme of any change in circumstances. This may be changes in personal circumstances or changes in the make-up of the household. Changes include:

- Anyone moving into the house
- Plans to move to alternative accommodation
- Changes in health
- Changes to the house
- Any changes that may affect your capacity to support the Young Person
- Any incident that leads to police involvement

TRAINING AND SUPERVISION

Staying Put Providers are required to attend training and supervision in order to develop skills and understanding of how to support their Young Person. Staying Put Providers are therefore required to attend any training that has been agreed arising from supervision sessions or annual reviews.

KEEPING IN CONTACT WITH CFW

The Staying Put Programme requires Staying Put Providers to keep in contact with the Programme staff, Aftercare Personal Advisor and/or Social Worker in order to update professionals involved on a Young Person's progress.

Staying Put Providers are also required to attend LAC reviews, Pathway Plan and Support Plan meetings as needed. The Scheme will try to ensure that timings for any meetings are convenient for Staying Put Providers as your input is valued.

COMPLIANCE WITH THE **LIVING TOGETHER AGREEMENT**

Staying Put Providers are encouraged to discuss any difficulties regarding the Young Person with Programme staff, the Young Person's Social Worker or their Aftercare Personal Advisor at any stage.

Under the Trafford Staying Put Programme part of the remuneration to Staying Put Providers is rent (see 'Rent and Charges' below). After their 18th birthday the Young Person effectively becomes the Provider's lodger under licence and the Provider the landlord. The **Living Together Agreement** is effectively a Licence Agreement.

The Staying Put House Rules Warning System is there to:

- Help the Young Person comply with their **Living Together Agreement** by setting clear boundaries and expectations
- Support them in maintaining their health, safety and wellbeing within a Staying Put setting
- Prepare the Young Person with the skills they need to become good tenants and

- neighbours
- Support Staying Put Providers in the role they undertake

In the event of a Young Person breaching their **Living Together Agreement** the Programme staff will issue appropriate warnings in liaison with Staying Put Providers and Aftercare Personal Advisors or Social Workers to ensure the best interests of the young person are met.

YOUNG PERSON MISSING FROM PLACEMENT

The **Living Together Agreement** and the individual risk assessment and support plan for the Young Person will outline what procedures are to be followed should they 'go missing', i.e. they do not return home as expected and are not contactable. Staying Put Providers are also requested to contact Programme staff, Aftercare Personal Advisor or Social Worker if they suspect a Young Person has gone missing. Out of hours they should contact Trafford's Emergency Duty Team (EDT) on 0161 912 2020.

HEALTH AND SAFETY

Staying Put Providers are expected to comply with Health and Safety requirements of the Programme and their obligations as landlords. This will include:

- Annual gas safety certification and servicing
- Appropriately insuring vehicles if intending to transport the Young Person
- Fire safety – home fire safety risk assessment
- A six monthly health and safety assessment
- Notification of any structural repairs/changes to the house
- A Dog Risk Assessment to be undertaken if Dogs on the premises

MORTGAGE, INSURANCE, TAX & WELFARE BENEFITS

Staying Put Providers are expected to make their own enquiries with the following agencies to ascertain how Staying Put Programme remuneration and arrangements may affect their financial circumstances:

- HMRC
- Department of Work and Pensions
- Mortgage lender
- Household and buildings insurance provider

This may vary according to each Young Person's circumstances: Programme staff will be able to advise you of the basis for the remuneration you receive in each case.

FINANCIAL ARRANGEMENTS & PAYMENT ERRORS

You will receive remuneration from Trafford CFW by BACS to your nominated bank account in respect of each Young Person (see 'Rent and Charges' below). You are responsible for checking your bank account regularly (at least monthly) and to ensure the payments are correct. You are also responsible for alerting CFW to any payment errors. In the event of an overpayment to you, you agree to repay CFW the excess in full.

PART C SCHEME DUTIES TOWARDS STAYING PUT PROVIDERS

AGENCY

The Staying Put Programme will act as your agent in respect of:

- Coordinating the transition from a Foster Placement to a Staying Put Arrangement (technically a landlord/lodger relationship)
- Drafting and enforcement of the **Living Together Agreement** (see '**Compliance with Living Together Agreement**' above)
- Coordinating remuneration as set out in 'Rent and Charges' below

SUPERVISION, SUPPORT AND TRAINING

The Trafford Staying Put Programme has a duty to provide you with support and supervision in your role as a Staying Put Provider and will do this by the following means:

- Link you with a named member of the Programme staff who will provide you with supervision, support and guidance to help you operate within the standards and policies of the Programme
- Your named worker will arrange quarterly supervisory meetings with you that have a clear purpose. A record of the meetings will be kept on your file
- He/she will also make occasional unannounced visits, as will the Young Person's Social Worker/Aftercare Personal Advisor

You will be given a copy of the Staying Put Providers Handbook and other written material to guide you in providing appropriate and effective support to the Young Person. This will include guidance around Trafford's policies and procedures as well as emergency contact information.

The Staying Put Programme also has duties to:

- Assist you in dealing with, or gaining access to, other services such as Connexions
- Give you practical support in promoting health, educational attainment, employment and leisure activities of the Young Person by:
 - Providing you information and assistance in these areas, including training events
 - Ensuring the Young Person is supported with any special health needs, such as through individual support, aids or equipment arising
 - Providing, or enabling access to, equipment as may be necessary to meet the educational needs of the Young Person
- Encourage and support your continuing development by providing training in key areas, relevant to your needs as identified in supervision meetings

- Convene Provider Forums to provide you the opportunity to share experiences with other Providers and to contribute to the development of the service
- Training and forums will be provided at convenient times and venues, and any reasonable care and travel costs will be reimbursed

LIVING TOGETHER AGREEMENT AND SUPPORT PLANS

A meeting (or meetings) will be held in advance of the Young Person's 18th birthday. This will be attended by the Young Person, their Social Worker, Aftercare Personal Advisor, Staying Put Provider and a member of the Programme staff in order to complete a **Living Together Agreement** and a Support Plan.

The **Living Together Agreement** sets out the aims and objectives of the arrangement, what is expected of the Young Person and Staying Put Provider, the responsibilities of the Local Authority (Trafford) and what has been agreed with the Young Person.

The Support Plan will:

- Identify the Young Person's support needs
- Identify any risks
- Agree a set of support actions showing what is to be done, by whom and by when
- Agree actions to reduce any identified risks

The Support Plan is agreed by all parties and gives you a structure for the continued support you will be providing to the Young Person in adulthood.

A Support Plan review meeting will take place approximately every three months (more often if needed). The review will look at whether any new support needs or risks have arisen, record which actions on the plan have been completed, and will set new actions and goals.

Both the **Living Together Agreement** and Support Plan are documents setting out how you and the Young Person will work and live together. They contain confidential information so must be stored securely and not shared with third parties.

RENT AND CHARGES

You will receive remuneration of amounts comprising:

- A 'Core Rent' – the Young Person can claim Housing Benefit for this element if they are eligible
- General Counselling and Support
- Ineligible Rent – the Young Person will usually pay this to you directly if they have an independent income

The current breakdown of these elements is shown in Appendix A. Please note that amounts may be changed, with notice, in the event of an overall change (such as a rent increase) or in relation to a specific Young Person (such as payments for additional needs).

If the Young Person is eligible for Housing Benefit they will be expected to establish a claim. They must agree to have their Housing Benefit paid directly as follows:

- Trafford residents – Housing Benefit will be paid directly to the Staying Put Programme. The Programme will administer these rent payments on your behalf.
- Residents in other Local Authority areas – Trafford CFW will seek to negotiate direct payment of Housing Benefit to the Staying Put Programme. If the local Benefits service decides against this arrangement the Housing Benefit will be paid directly to your nominated bank account. Programme staff will advise as to which arrangement applies.

Any remuneration to you from the Staying Put Programme will be made by BACS only to your nominated bank account.

ANNUAL REVIEW OF STAYING PUT PROVIDERS APPROVAL

The annual review provides an opportunity for Staying Put Providers to share their experiences of supporting young people and any difficulties that have arisen, as well as to discuss the service offered by Trafford. The views of current and former Young People, Social Workers and Aftercare Personal Advisors who have been involved in the last 12 months will be sought. Staying Put Providers' statutory checks (including DBS checks) will be renewed every 3 years. These reports are then presented to the Staying Put Panel, a record of the review and the decisions arising will be recorded and Staying Put Providers will be notified in writing of the outcome. Should a change in terms of approval result a notice of re-approval will be sent to the Staying Put Provider.

SAFER CARING

The Programme Safer Caring Agreement recognises that young people may have experienced previous patterns of abuse and gives guidance as to what Staying Put Providers can do so that young people feel safe living within a Staying Put Arrangement. Some practical ways in which you can ensure that you support a Young Person include:

- Understand the pattern of abuse a Young Person has previously suffered and ask questions of the Social Worker or Aftercare Personal Advisor – normal family routines can be realistically adapted
- Let professionals know promptly if you are concerned about behaviour
- Introduce safe rules: no one touches another person's body without their permission (e.g. ask to give or receive hugs); help children learn to say no if they do not want to be touched; make sure that all members of the family have and wear dressing gowns; do not allow sharing of beds.
- Staying Put Providers to have an awareness and sensitivity to the use of cameras and video equipment etc.

ALLEGATIONS AGAINST A STAYING PUT PROVIDER

In the course of supporting young people, allegations may be made against the Staying Put Provider by a Young Person, parent or any other person. The Local Authority has a responsibility to investigate any such allegation. This investigation will be undertaken by Programme staff. The Young Person's rights have to be protected, but account will be taken of the sensitivities and rights of Staying Put Providers and consideration will be given to the need for additional support. The Programme's policy on allegations made against a Staying Put Provider detail what procedures will be followed should a complaint or allegation be made.

COMPLAINTS AND REPRESENTATIONS

Staying Put Providers may wish to make complaints or representations about aspects of the Programme, decisions made about them or about the Young Person. If the matter cannot be resolved by discussion with Programme staff, a letter can be sent to the Complaints Reviewing Officer at Trafford Town Hall, Talbot Road, Stretford, M32 0TH (see Trafford's Complaints Procedure for more details).

I have read and understand the terms and conditions set out in the Staying Put Providers Agreement.

Name of Provider

Signature :

Date:

Name of Staying Put Coordinator

Signature

Date

Contact details

Trafford Staying Put Programme
Children, Families and Wellbeing
Trafford Town Hall
Talbot Road
Stretford
Manchester
M32 0TH

Email: SupportedLodgings@trafford.gov.uk

Programme Staff
Nancy Blake
Tel: 912 3507
Mobile: 07841 495104

Chris Goode
Tel: 912 3521
Mobile: 07736 056632

Placements Manager
Sally Rimmer
Tel: 912 3977

Permanence and Transitions Operations Manager
Dianne Fewtrell
Tel: 912 3520

Transitions Team Manager
Denis Owen
Tel: 912 3506

Emergency Duty team
Out of hours Social Work support
912 2020

APPENDIX A

Trafford Staying Put Programme

The Staying Put Programme weekly rent and charges breakdown

1. Core rent

a) room rent	58.00
b) cleaning of communal areas	16.50
c) access to laundry facilities	2.00
d) communal heating and lighting	11.15
e) furniture	6.62
f) gas safety certificate	1.50
g) insurance	1.00

Total core rent to Provider	£96.77
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2. General Counselling and Support

a) maintain security of dwelling	8.00
b) maintain safety of dwelling	8.00
c) compliance with tenancy	16.00
d) teaching life skills	40.00
e) resettlement activities	8.00
f) organising access to professional help	6.64

Total general counselling and support costs to Provider	£86.64
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3. Ineligible rent

a) water charges	1.00
b) part board	12.80
c) heating, lighting and hot water	5.68

Total Young Person payment to provider	£19.48
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Total payments to provider	£202.89
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Appendix 3



The Trafford Staying Put Programme Living Together Agreement

The Purpose of the Agreement:

The purpose of this agreement is to –

- Let you know what support you can expect from your Staying Put provider
- To make clear the expectations that will be placed on you whilst you live in a Staying Put arrangement
- To identify areas of support which will assist you to prepare for living independently at a time when you are ready to move on to live in your own tenancy

Name and details of Provider

Name:

Address:

.....

.....

.....

Telephone number:

Mobile number:

Email address:

Details of the young Person

Name of Young Person:

Date of Birth:

Mobile number:

Email address:

Name of Staying Put Co-ordinator:

Contact Address:

.....

.....

Telephone number:

Email address:

What you can expect from your Staying Put Co-ordinator

- To receive advice, support and information. This may include advice about money, jobs, benefits, and employment, training and housing options.
- To be provided with information about the Staying Put Programme
- To be provided with information about your rights
- To listen to you and take account of your views about the development of the Staying Put Programme.

What you can expect from your Staying Put provider

- Advice and support that will enable you to continue to develop independence living skills
- Safe, secure and supportive environment
- A bedroom of your own and access to all facilities of the home, inclusive of kitchen and laundry facilities
- The provision of a front door key
- Clear information about boundaries and expected behaviour

The Staying Put Living Arrangements

Arrangements to Support the Development of Independent Living Skills

The arrangements that are in place to support the young person to develop independence skills should cover such things as cooking and preparation of meals, use of washing machine, expectations on completion of safe care task.

Financial Arrangements

In this area arrangements should be made clear about the level of financial contribution the young person should make and any expectations around benefits the young person will need to claim.

Family and Friends Visiting and Staying Agreement

Overnight and weekend stays Agreement

Education, Training and Employment Arrangements

Health Arrangements

Arrangements/Plans (if applicable at the time) to move on to other accommodation

Arrangements Relating to other Children or Foster Children in the Household

Arrangements relating to specific issues relating to the young person inclusive of any risk management issues

Signature of the Staying Put Provider.

Date

Signature of the Young Person

Date.

This agreement will be reviewed at 6 monthly Intervals

Date of the planned annual review