

EQUALITY IMPACT ASSESSMENT TEMPLATE - TRAFFORD COUNCIL

A. Summary Details		
1	Title of EIA:	Proposed Increase of Parking Charges
2	Person responsible for the assessment:	Iain Veitch
3	Contact details:	0161 912 4174
4	Section & Directorate:	Regulatory Services - Economic Growth, Environment and Infrastructure
5	Name and roles of other officers involved in the EIA, if applicable:	Nicola Henry

B. Policy or Function		
1	Is this EIA for a policy or function?	Policy <input type="checkbox"/> Function <input checked="" type="checkbox"/>
2	Is this EIA for a new or existing policy or function?	New <input type="checkbox"/> Existing <input type="checkbox"/> Change to an existing policy or function <input checked="" type="checkbox"/>
3	What is the main purpose of the policy/function?	To increase parking charges across the borough
4	Is the policy/function associated with any other policies of the Authority?	To increase revenue for the Council
5	Do any written procedures exist to enable delivery of this policy/function?	No

6	Are there elements of common practice not clearly defined within the written procedures? If yes, please state.	N/A
7	Who are the main stakeholders of the policy? How are they expected to benefit?	Drivers including
8	How will the policy/function (or change/improvement), be implemented?	The Council have carried out consultation with the public holding public forums across the borough as well as a Business Breakfast and website consultation on the Budget Proposals for 2015/16
9	What factors could contribute or detract from achieving these outcomes for service users?	None proposed
10	Is the responsibility for the proposed policy or function shared with another department or authority or organisation? If so, please state?	No

C. Data Collection

1	What monitoring data do you have on the number of people (from different equality groups) who are using or are potentially impacted upon by your policy/ function?	None required
2	Please specify monitoring information you have available and attach relevant information*	None required
3	If monitoring has NOT been undertaken, will it be done in the future or do you have access to relevant monitoring data?	None required

**Your monitoring information should be compared to the current available census data to see whether a proportionate number of people are taking up your service*

D. Consultation & Involvement		
1	Are you using information from any previous consultations and/or local/national consultations, research or practical guidance that will assist you in completing this EIA?	No
2	Please list any consultations planned, methods used and groups you plan to target. (If applicable)	The Council have carried out consultation with the public holding public forums across the borough as well as a Business Breakfast and website consultation on the Budget Proposals for 2015/16
3	** What barriers, if any, exist to effective consultation with these groups and how will you overcome them?	We will ensure that an online public consultation runs for a suitable period of time and road shows take place in strategic areas of the borough and at times of the year that do not coincide with major religious festivals. Strategic user groups will be contacted as groups and given a suitable period of time to submit responses.

***It is important to consider all available information that could help determine whether the policy/ function could have any potential adverse impact. Please attach examples of available research and consultation reports*

E: The Impact – Identify the potential impact of the policy/function on different equality target groups

The potential impact could be negative, positive or neutral. If you have assessed negative potential impact for any of the target groups you will also need to assess whether that negative potential impact is high, medium or low

	Positive	Negative (please specify if High, Medium or Low)	Neutral	Reason
Gender – both men and women, and transgender;			<input checked="" type="checkbox"/>	N/A
Pregnant women & women on maternity leave			<input checked="" type="checkbox"/>	N/A
Gender Reassignment			<input checked="" type="checkbox"/>	N/A
Marriage & Civil Partnership			<input checked="" type="checkbox"/>	N/A
Race- include race, nationality & ethnicity (NB: the experiences may be different for different groups)			<input checked="" type="checkbox"/>	N/A
Disability – physical, sensory & mental impairments			<input checked="" type="checkbox"/>	No impact – disabled drivers are entitled to free parking.
Age Group - specify eg; older, younger etc)			<input checked="" type="checkbox"/>	N/A
Sexual Orientation – Heterosexual, Lesbian, Gay Men, Bisexual people			<input checked="" type="checkbox"/>	N/A
Religious/Faith groups (specify)			<input checked="" type="checkbox"/>	N/A

As a result of completing the above what is the potential negative impact of your policy?

High

Medium


Low


F. Could you minimise or remove any negative potential impact? If yes, explain how.	
Race:	N/A
Gender, including pregnancy & maternity, gender reassignment, marriage & civil partnership	N/A
Disability:	Disabled drivers are eligible for free parking
Age:	N/A
Sexual Orientation:	N/A
Religious/Faith groups:	N/A
Also consider the following:	
1	If there is an adverse impact, can it be justified on the grounds of promoting equality of opportunity for a particular equality group or for another legitimate reason?
	No
2	Could the policy have an adverse impact on relations between different groups?
	No
3	If there is no evidence that the policy <i>promotes</i> equal opportunity, could it be adapted so that it does? If yes, how?
	No

G. EIA Action Plan

Recommendation	Key activity	When	Officer Responsible	Links to other Plans eg; Sustainable Community Strategy, Corporate Plan, Business Plan,	Progress milestones	Progress

Please ensure that all actions identified are included in the attached action plan and in your service plan.

Signed 
Lead Officer
Date 17/12/2014

Signed 
Service Head
Date 19/12/14