



**Community Right to Bid for Assets of Community Value  
Nomination Form**

---

**Section 1 – About you** *(as the contact person for the nominating organisation)*

Your title:	
Forename:	
Surname:	
Address:	
Postcode:	
Telephone number / numbers	
Email address:	
Website details (if applicable):	

---

**Section 2 – About your voluntary or community group**

Name of organisation:	
Address:	
Post code:	
Tel:	
Email address	
Your position in the organisation:	

**What type of voluntary or community organisation do you belong to?**

**Mark the appropriate box with an X (more than one box can be checked if applicable)**

- Neighbourhood Forum:
- A company limited by guarantee:
- An unincorporated body with at least 21 members:
- An industrial and provident society:
- A charity:
- A community interest company:

**Please state what your organisation does and what its main activities are:**

**How many members does your organisation have?**

**If your organisation has a constitution please attach a copy with this nomination form.**

**If the organisation is an unincorporated body please attach the names and addresses of 21 members.**

---

### **Section 3 - About the property to be nominated and its use**

Name and address of the property:

Postcode:

**Please provide the following:**

A description of the property, its proposed boundaries and its use, including a site plan.



The name(s) of the current occupants/users of the property:

The name(s) and current or last known addresses of all owners i.e. those holding a freehold or leasehold interest in the property and a copy of the land registry entry:

Are similar alternative facilities available in the area and do you know of any proposals to move the existing facilities to alternative premises?:

(Mark one option with an X)

Yes:

No:

If yes please provide details:

---

#### **Section 4 – Information to support the nomination**

Please state your reasons for thinking that the Council should conclude that the property is of Community Value (as defined within the Localism Act 2011) and provide as much information as you can to support your application (to be continued on a separate sheet if necessary):



---

**Checklist of attachments**

- A copy of the organisation's constitution if it has one
- The names and addresses of 21 members
- A site plan showing the property and its boundaries

If electronically submitted please email [Legal@trafford.gov.uk](mailto:Legal@trafford.gov.uk) or post to :-

Community Right to Bid  
Legal and Democratic Services  
Trafford Council  
Trafford Town Hall  
Talbot Road  
Stretford  
M32 0TH

---

**Declaration:**

I confirm that this nomination form has been fully completed and that the information is, to the best of my knowledge, accurate to enable the Council to consider the nomination in accordance with the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012.

Signed or tick here if electronically submitted

Print name:

Date:

---

## **Community Right to Bid for Assets of Community Value - Guidance Notes**

**Before organisations complete an application it is suggested that you read these guidance notes:**

All community nominations for properties to be included on the List of Assets of Community Value should be made using this form and must satisfy the requirements of the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012. For these purposes the term property means any qualifying land and/or buildings that are covered by the Regulations.

### **What is the definition of an asset of community value?**

A building or land is of community value if, in the Council's opinion:

The actual current main use of the building or land furthers the social interests or social wellbeing of the local community and it is realistic to think that there can continue to be a main use which will further the social interests or social well being of the local community (although not necessarily in the same way).

**or**

In the recent past, the main use of the building or land furthered the social wellbeing of the local community and it is reasonable to think that within 5 years the building or land could be brought back into a use that would further the social interests or social wellbeing of the local community (although not necessarily in the same way as before).

In this context social interests include cultural, recreational and sporting interests.

### **Section 2 – About your voluntary or community group.**

We are asking for the information in this section because we need evidence that you are eligible to make a nomination. We have to do this in order to satisfy the Regulations.

It is essential for you to show a local connection to the Borough of Trafford.

It is also essential for you to state the type of organisation you belong to as only those voluntary and community bodies shown on the form are eligible to make a nomination. Nominations cannot be accepted from anyone else, whether a person or a body. The definitions are as follows:

- A Neighbourhood Forum is a body designated as such pursuant to section 61F of the Town and Country Planning Act 1990 (as established by the Localism Act 2011).
- An unincorporated body must have at least 21 members and does not distribute any surplus it makes to its members.
- A charity means a charitable organisation.
- A company limited by guarantee must be one that does not distribute any surplus it makes to its members.
- An industrial and provident society means a body registered or deemed to be registered under the Industrial and Provident Societies Act 1965 which meets one of



# TRAFFORD COUNCIL

the conditions in section 1 of that Act. It must be one that does not distribute any surplus it makes to its members.

- A community interest company group is a company which satisfies the requirements of Part 2 of the Companies (Audit Investigations and Community Enterprise) Act 2004.

## **Section 4 – Information to support the nomination**

Please note that any information provided in this section may be copied and passed to the owner(s) of the property concerned.

### **Declaration**

The form must be signed by the person named in Section 1.

For further information please contact

[traffordstates@amey.co.uk](mailto:traffordstates@amey.co.uk) / 0161 238 5965