



To: Streetworks Department
 Environmental Operations
 Bridgewater House
 148 Manchester Road
 Carrington
 M31 4QN

APPLICATION TO PLACE TABLES AND CHAIRS ON HIGHWAY PURSUANT OF SECTION 115E HIGHWAYS ACT 1980

Name of Applicant
Business Address of Applicant Post Code
Address of Premises where tables and chairs are to be placed (if different from above) Post Code Phone Number.....
Number of Tables e.g. "4No – White Plastic"
Number of Chairs e.g. "12No – Black Cast Iron"
Additional Furniture e.g. planters, balustrade
Hours and Days of Operation
Liquor License held

Signed

Date:.....



TRAFFORD COUNCIL

Notes:

1. This application must be accompanied with the requisite fee which will cover the preparation of documents and the consultation. Please see the fees below, cheques should be made payable to **Trafford Council**.
2. You should be aware that the Council will require, and receive proof of, a minimum of £5m (Five million pounds) Public Liability Insurance cover
3. Once this application has been received it may take upto eight weeks for formal approval to be finalised – there is a 28 day consultation period and if there are any objections they will be put before the Area Boards which are on a monthly cycle
4. The Council's Traffic Management Unit and the Greater Manchester Police Licensing Officer will also be consulted.
5. As the consultation commences, draft conditions, based on this application and under which permission will be granted, will be sent to you. You will be required to agree to these, although if you feel they should be amended then changes could be considered, prior to formal approval.
6. Be aware that approval is not automatic and no tables or chairs should be placed on the highway until formal approval has been obtained

Table and Chairs License - Section 115(A to K) of the Highways Act 1980.

Where the refreshment use or street café is in use, a valid licence is required from the Highway Authority and a temporary form of enclosure must be used, with adequate openings to permit access and egress. The function of this enclosure is to demarcate and contain the area and give a clear warning, particularly to people with visual impairments. A low level-tapping rail should be incorporated into the enclosure. It is essential that it is sufficiently lightweight in construction, to enable it to be dismantled and stored in the premises outside the approved hours. Nevertheless the enclosure should not be so light that it is moved by the wind. It should be of contrasting colour, so as to be visible to the partially sighted, but should not be too visually dominant. In addition you must have public liability insurance cover of a minimum £5 million.

The application is renewable annually.

Tables and Chairs fees

2013/2014

<u>Application Fee</u>		£195.30
Band 1 renewal 12 month	Licensed premises	£278.25
Band 2 renewal 12 month	Street Café open until 20.30hrs or in excess of 12 seats	£212.00
Band 3 renewal 12 month	Street Café open until 17.30hrs under 12 seats	£186.00