

UNDERSTANDING A 30 HOURS CODE

Parents are issued an eligibility code by **HMRC** if they meet the criteria for 30 hours free childcare. Codes are 11 digits and **must** be validated by the provider on The Early Years Provider Hub **before** the child starts their place. Parents must reconfirm their eligibility with HMRC for the code to remain valid.

To validate, a code you will need:

- The 30 hours code
- Child's Date of Birth
- Parent National Insurance Number

When a code is checked on The Hub you will see 3 dates attached to the code. These dates are very important as they determine **when** the code is valid from.

VALIDITY START DATE

This is the date the code was issued to the parent by HMRC.
This date must be before the start of term.

VALIDITY END DATE

This is the date by which the parent must reconfirm their eligibility with HMRC. If no action is taken the parent will fall out of eligibility.

GRACE PERIOD END DATE

This is the date to which the child will be guaranteed a 30 hours place, **even if the parent falls out of eligibility.**

When parents reconfirm their eligibility with HMRC you will notice that the Validity End Date and Grace Period End Date of the code will change.

A parent being issued with a 30 hours code only means they meet the eligibility criteria. You need to do 2 checks on the dates attached to the code to see when it is valid from.

1. What is the Validity Start Date?

Between	Code Valid From
1 April - 31 August	1 September (Autumn)
1 September - 31 December	1 January (Spring)
1 January - 31 March	1 April (Summer)

2. What is the Grace Period End Date ?

	Code NOT Valid From
31 August	1 September (Autumn)
31 December	1 January (Spring)
31 March	1 April (Summer)