Trafford's Response to the Areas for Development identified by Ofsted and the Care Quality Commission Inspection of Trafford's arrangements for children and young people with special educational needs and/or disabilities

# Trafford SEND Improvement Plan

February 2024

### 1. Introduction

Trafford partners are committed to providing the best quality education, care and support for all children and young people with special educational needs and/or disabilities (SEND). Our vision for children and young people has been developed and designed together:

- Our ambition is to have a well-planned provision that meets the needs of children and young people with SEND and their families.
- We will work in an integrated way with parents and carers.
- Our parent carers are strategic partners.
- We are committed to ensuring that individual needs are met without unnecessary bureaucracy or delay – early identification and support is at the heart of what we do.
- We believe that every Trafford child and young person should have their needs met, as far as possible, in their local community.
- Our aspiration is that by working together and investing in our workforce, we will make SEND 'everyone's business'.
- Trafford is an inclusive borough.

This document sets out Trafford Local Area Partnership's response to the findings of the recent inspection of arrangements for children and young people with SEND. It outlines our collective commitment to children, young people, and their families to outline the changes we will make so that we can deliver our vision and ambitions to not only address the findings of the recent SEND inspection, but also to show how we will continue to work together to make a difference to our children and young people with SEND. This is also outlined in our co-produced Ambitions Plan.

# 2. Inspection Findings

Between 16 and 20 October 2023, Ofsted, and the Care Quality Commission (CQC) jointly inspected arrangements across education, health, and care services to understand how well members of Trafford's Local Area Partnership work together to improve the experiences of children and young people with SEND.

A copy of the full report in respect of the findings of our inspection can be found at the following link:

# <u>Trafford SEND Inspection Report</u>

The inspection found that there were many strengths and examples of good practice but equally that there are areas that we need to improve. The inspection team confirmed that the partnership *did* have an accurate self-view. This means we are well placed to continue with our improvement journey. This work is being progressed through Trafford's SEND Ambitions Plan which provides our overarching approach and strategic intent. Our Ambitions Plan is a 3-year plan to be reviewed annually, as we recognise that making system wide improvements will involve short, medium, and

longer term activity. We also know that co-production, meaningful engagement, and participation will also take time.

Responding to our inspection findings will be through this dedicated plan as we are committed to ensuring that our progress is clear and that, as a partnership, we hold each other to account and critically come together as a system to make improvements.

# 3. Next Steps

Section 3 of this document sets out how partners will work together to address the areas identified through our Local Area Partnership Inspection. We have also updated our SEND Ambitions Plan (our Strategic Delivery Plan) to reflect the areas for improvement identified by Ofsted and the CQC.

# **Ambition 1**

"Our voices shape our futures".

We will provide opportunities and remove barriers so that the voice of children, young people and their families influences service planning, design, delivery, and review.

### **Ambition 3**

"We thrive and reach our full potential".

We will build confidence of parents/carers and young people in local SEND provision & ensure that children & young people with SEND can attend

### **Ambition 5**

"We are supported & safe in our homes and communities".

We will ensure that our children and young people with SEND receive the right help and the right time and live within their families where it is safe to do so

# Ambition 2

"We have the best start in life".

We will support children with SEND and their families throughout early childhood to ensure they have the best start in life

# **Ambition 4**

"We are equipped with skills for employment and for life".

We will ensure that our young people with SEND have the same opportunities as all young people, so that they could have the same life outcomes.

# **Ambition 6**

"We are healthy".

We will deliver universal, targeted and specialist services to support children and young people to have the best health, mental health, and wellbeing as possible by working collaboratively across health providers & commissioners.

As a partnership, we are committed to co-production with our parent carers and children and young people. We recognise that we have more to do to embed this as a way of working, especially in making sure that our children and young people are listened to and that their voices are heard and acted upon.

In Trafford, we have created our own simplified version of this ladder to better understand the different levels of participation. We know that we have to be clear as to when we are engaging and communicating, as well as which stage of the Trafford co-production ladder we are applying. We will do this through discussion with our parent and carers.

Coproduction We develop, decide, design and do together	Families and professionals work jointly on the development of decisions that are made in an equal and reciprocal relationship.
<b>Participation</b> We decide together	Families and professionals work together in strategic groups and decision-making groups to decide what should happen and shape
Consultation You give us a choice, then we decide	Families are asked what they think about particular developments or issues.
Information You tell us	Families are provided with information from the department or provider about what is happening.
No engagement We do not have contact	Families do not know who to contact and have no working relationship with the department or provider.

# **Governance and SEND Accountability**

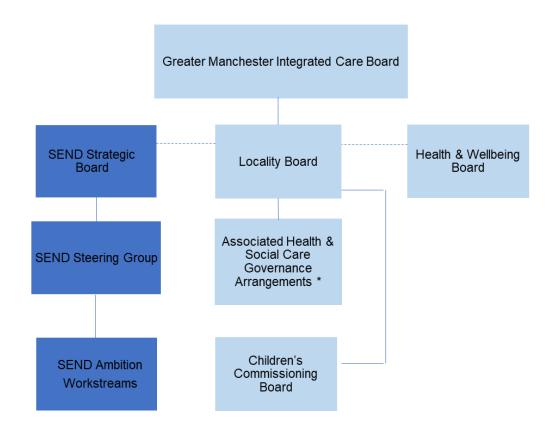
Trafford's SEND Partnership Board is responsible for holding all partners to account for the delivery of high-quality services for children and young people with SEND and will oversee the delivery of the SEND Ambitions for Trafford and this will also be the way in which progress in respect of the inspection findings will also be monitored.

The membership of our Board has been refreshed and is inclusive of senior leaders from across the system including our parent carers (represented by Trafford Parent Carer Forum) and as such reflects our collective commitment. Our SEND Board currently has an independent chair. This is providing strong support and challenge to the partnership and helping us to collectively develop our shared accountability as a system. Our Strategic Partner Trafford Parent Carer Forum are an integral member of our SEND Board and our strategic and operational groups. This means progress against our plans and the action we are taking will be monitored and challenged on a system wide basis.

Our membership of SEND Partnership Board is as follows:

- Chair
- Corporate Director of Childrens Services
- Corporate Director Adults & Wellbeing
- Deputy Place Lead for Health and Care Integration (Trafford)
- Director of Education, Standards, Quality & Performance
- Head of SEND & Inclusion
- Trafford Parent/Carers Forum
- Designated Clinical Officer for SEND
- Designated Social Care Officer for SEND
- Specialist Commissioners
- Assistant Director for Children's Community Health Services
- Clinical Director for CAMHS
- Director of Public Health
- Education Leaders (Mainstream, Specialist, Further Education, Alternative Provision)
- Finance Manager (Children's)
- Executive Member for Children and Young People

# Governance arrangements are as follows:



<sup>\*</sup> Refer to Appendix

## 4. How Our Governance Works

The Governance chart above reflects the strategic oversight of all our SEND work and how this connects with the Integrated Care Board arrangements within Trafford. We have agreed that our SEND Strategic Partnership Board will report into our Locality Board; this means that our SEND work is a collective priority across the whole health and care system.

Our SEND Steering group is responsible for driving forward delivery of our plans and this is progressed through a series of dedicated Ambition work streams. We believe that this approach means we can connect our vision and aspiration with practice and making a difference to our children and young people. The Local Area Partnership Inspection recognised our overarching Ambitions Plan as our Strategic Plan but highlighted we have more to do to make sure this is fully embedded and drive day to day improvements, and to be understood by all.

We have developed our Ambitions with our stakeholders and our work has confirmed that we are focused on the right issues – those that matter most to our parent carers. We need to ensure that our children and young people's voices and aspirations are equally reflected.

Ambition Leads are charged with leading these work streams and this involves bringing operational managers and leaders, practitioners, and clinicians together to help us realise our "Ambitions" and make tangible changes that improve practice and the experiences and outcomes of children young people and their parent carers.

Ambition leads report into the steering group provides challenge and scrutiny as well as support. Progress of our plans is ultimately over seen by the SEND Partnership Board. In this way we are ensuring that we have leadership at level running through our work Our specific dedicated actions to respond to the Inspection findings are detailed below.

1. Leaders across the partnership should ensure that the SEND strategy is fully embedded cross health, education and social care. They should tighten their strategic oversight so that all workstreams have equal clarity in how they are mapped out and organised. This is to reduce the disconnect and to improve accountability between strategy and practice.

Areas for improvement	Key objectives	Planned development activity	Responsible	Timescale	What success looks like
Although Trafford's SEND strategy is in place, it requires further work to be fully embedded across services. In its present form, there is a disconnect between strategy and practice in some of the workstreams, meaning that some parents, carers, children and young people have not felt the benefit.	To ensure there is clear sight of the progress against the ambitions plan across the system through having active work streams with clear plans of activity.  To align performance and quality metrics against the Ambitions  To ensure through relevant governance that the work of the Ambitions is clear and transparent with opportunity for escalation and challenge.  To ensure the work of the Ambitions plan and our improvement activity is rooted in and influenced by practice.	<ul> <li>Disseminate and cascade the Ambitions Plan across partner organisations at all levels.</li> <li>Ensure each ambition is up to date and reflects agreed activity with clear outcome measures linked to both performance and quality.</li> <li>Align each ambition work stream activity against agreed metrics that can be reported on through the agreed SEND governance arrangements.</li> <li>Produce and publish a user-friendly version of our Ambitions Plan.</li> </ul>	Ambition Leads Director – Education Standards, Quality & Performance	March 2024	<ul> <li>Parents and carers and can see a clear link between what is written within strategic documents and their lived experience.</li> <li>There is connectivity between parents and carers and key stakeholders.</li> <li>Evidence of clear steps towards improvement in practice across all of the ambitions.</li> <li>Performance information will be understood, demonstrating clear rationale for targeted activity across the system.</li> </ul>
		Strengthen and develop the range of feedback mechanisms through our quality assurance processes to deliver	mechanisms through our surance processes to deliver improvements and inform which will be a ctivity includes by for parent carer engagement dback)  Ambition 1 Lead comme and ong and	Commenced and ongoing	Our workforce is supported and upskilled in respect of SEND.
		parent/carer, children and young people's voice so that all stakeholders continue to feed information through both the SEND partnership and the Ambitions workstreams.  • Ensure all transformation activity is inclusive of stakeholders' views	Engagement Lead  All stakeholders & Ambition Leads		

		<ul> <li>Strengthen and continue to raise the status of the Steering Group in line with our SEND governance arrangements.</li> <li>Whole system performance information to be reported at SEND partnership and Steering group levels and to be inclusive of service specific analysis by the relevant agency.</li> </ul>	System Wide Leaders Strategic Insight Analyst / Business Intelligence Unit	Commenced and ongoing	Stakeholders across the system including families are clear about our decision making processes and the rationale for decisions made.
		<ul> <li>Work with our clinicians and practitioners, to develop strong mechanisms for their engagement, influence and feedback to ensure there is connectivity between strategy and practice e.g., development of reference groups.</li> <li>Co-produce a whole workforce strategy for SEND, starting with mapping the existing offer.</li> </ul>	Ambition Leads  Head of SEND & Inclusion and System wide OD leads	June 2024  January 2025	Decision making at all levels across all work within SEND is informed by performance data that is used analytically.
During the transition from Trafford CCG to the Greater Manchester ICB, the lines of accountability for some areas of health commissioning and	Develop a SEND     Commissioning Strategy	<ul> <li>Review current provision to understand the resource and expertise that exists to support transformation within the finances available.</li> </ul>	Specialist Children's Commissioner Programme Director for Health & Care	April 2024	Decision making is clear and transparent so key stakeholders
decision-making have become less clear.  This has slowed the local area partnership's ability to respond to local needs.	Ensure that Trafford local decision-making arrangements are routed through the newly agreed ICB operational model so that there is accountability for SEND and decision making across GM and locally is clear and understood.	<ul> <li>Map current governance and decision-making processes in relation to SEND across GM and Trafford to prevent duplication and ensure there is clarity and transparency about where and how decisions are made.</li> <li>Cascade and explain the GM ICB operating model to all stakeholders so that it is understood by all Trafford partners. This will include developing p a user friendly guide to the</li> </ul>	Specialist Children's Commissioner and Programme Director for Health & Care	June 2024	<ul> <li>including families are clear about the rationale for decisions and options considered.</li> <li>There is a shared understanding of the range of needs for children and young people with SEND and there is alignment between this and the provision to meet this need.</li> </ul>
		Refresh the Trafford SEND Joint Strategic Needs Assessment (JSNA) to ensure that that it is current and	Specialist Children's Commissioner	July 2024	Commissioned services are reviewed and evaluated to ensure

	reflective of new and emerging needs using system wide data and intelligence.			that they are in line with, and meeting needs of children. This will reflect both lived experience and value for money.
	<ul> <li>Develop and cascade a Trafford SEND commissioning strategy based on our needs assessment and our understanding of lived experience.</li> </ul>	Specialist Children's Commissioner	September 2024	We will be clear about what we are going to commission and why.

2. Leaders across the partnership should improve transitions for children and young people between children's and adults' services and within health, education and social care. They should improve their strategy and timeliness in relation to preparing young people with SEND for adulthood.

Areas for improvement	Key objectives	Planned development activity	Responsible	Timescale	What success looks like
Transition arrangements across the partnership are underdeveloped. Some children, young people and families have to tell their story more than once.  This is because practitioners do not always talk to one another as children and young people move between schools, settings and services.  Furthermore, review meetings,	<ul> <li>Develop and embed a borough wide all age transition strategy for SEND ensuring that there is appropriate focus on Preparing for Adulthood.</li> <li>Coproduce practice standards for reviews across the system.</li> <li>Develop system guidance for the alignment of all reviews.</li> </ul>	<ul> <li>PfA workshop to be delivered inclusive of parents, carers and front-line practitioners.</li> <li>Work with schools, parents and key stakeholders to develop a transition strategy.</li> <li>Develop clear and accessible health pathways for young people moving into adulthood.</li> <li>Ensure the Early Years offer and support available as part of our</li> </ul>	Ambition 4 Lead  Ambition 6 Lead  Head of Early Years & Family Help	February 2024  Commenced & ongoing - June 2024  July 2024  June 2024  (for sharing	<ul> <li>PfA will be understood across the system. It will begin at the earliest opportunity and reflect young people needs.</li> <li>Young people and their families will have an improved experience in relation to access to and understanding of the information that they receive in relation to all transition.</li> <li>Professionals will have a shared understanding of the services that children and young people are</li> </ul>
including EHC plan annual review meetings and social care reviews, are not always aligned.		Ordinarily Available Inclusive Provision (OAIP) in all phases, are incorporated into the transition strategy.	l	with parents and carers)	transitioning to so there can be good communication.   • Young people and families report
		Enhance the quality and consistency of annual reviews in line with an agreed set of co-produced standards and performance information.	Head of SEND & Inclusion & SEND Improvement Lead	September 2024	<ul> <li>consistently that support for transition is good.</li> <li>Annual Reviews appropriately consider transition at each review and plans reflect the support that children need to make successful transitions in line with</li> </ul>
		Cascade and disseminate agreed EHCP practice standards across the system so that they become embedded and operational.	SEND Improvement Lead	September 2024	their needs.
		Ensure there is system alignment across reviews (e.g., PEP reviews, EHC reviews, Looked After Reviews)	SEND Improvement Lead	January 2025	Families will only have to tell their story once in key meetings.

Local area partners have made improvements to the quality and timeliness of EHC plans, although there is still variability.  There remains inconsistency in	<ul> <li>Work towards EHC plans that are consistently considered to be good through quality assurance processes.</li> <li>Advice is consistently of good quality and shared in a timely way.</li> <li>Decision making is consistent, clear transparent, fair and made by multi-agency panel.</li> </ul>	Implement and roll out the agreed Quality Assurance framework (QAF) to develop and promote a shared understanding of what good EHCP planning is.	SEND Improvement C Lead & Head of SEND & Inclusion	Commenced	<ul> <li>EHC plans will be co-produced and of consistently good quality.</li> <li>Children and young people will have personalised SMART plans that reflect</li> </ul>
the quality of advice given by professionals to inform the EHC assessment process as well as variability in the accuracy of the professional advice which appears in some plans.		Establish a Learning Improvement Group (LIG) to oversee our quality assurance work and ensure that the findings are understood, cascaded, and used to support ongoing improvement.	SEND Improvement Lead & Head of SEND & Inclusion All Leaders	February 2024	<ul> <li>their needs.</li> <li>The learning from our audit activity, including parent/carer feedback and experience, will lead to ongoing gradual improvement in the quality of practice across key areas.</li> </ul>
For example, health professionals do not always receive a draft EHC plan to ensure that their advice		<ul> <li>Ensure feedback and the learning is shared and actioned across the system.</li> </ul>			
has been interpreted correctly and is meaningful for the child or young person.	<ul> <li>Ensure Health information between the EHC team and the wider system e.g., GPs/Commissioned services is shared routinely and in a timely manner to inform EHCPs.</li> </ul>	<ul> <li>Revise systems and process between EHC Team and Health Services.</li> <li>Review systems and processes to ensure draft EHC plans are circulated to all partners so that agreement can be reached about content prior to the finalisation of the plan.</li> </ul>	Head of SEND & Inclusion SAMbition 6 Lead	September 2024	
Provision for preparing young people for adulthood is not as strong as it should be. Some EHC plan annual review meetings do not focus enough on young people's aspirations. Housing choices for young people moving into adulthood are limited and commissioning for individual supported accommodation is not well developed.	<ul> <li>Children's aspirations are central to the whole process from assessment and through review.</li> <li>There are range of housing options that meet the needs of young people.</li> <li>Transition pathway for all young people with SEND are clear.</li> </ul>	Co-produce practice standards for the involvement of children and young people in their plans and reviews.  Refresh our refresh our market position statement to promote a range of accommodation options to provide choice and meet the needs of young people moving into adulthood.	Director Commissioning	September 2024 March 2025	<ul> <li>Information in relation to housing options will be accessible, available and will meet a range of needs.</li> <li>Pathways for young people with a range of needs will be clear so that young people will know what is available to</li> </ul>
Transitions to adult social care services for young people without a learning disability is also underdeveloped. These factors cause parents unnecessary worry about their young people moving into adulthood.	Young people and parents and carers have access to clear, accessible information in relation to transition.	<ul> <li>Implement and embed the pathways across the health and social care of young people across a range of needs.</li> <li>Ensure the Local offer contains relevant information and is up to date.</li> </ul>	Ambition 4 Lead  . Ambition Lead 1 SEND C&E Group	January 2025 July 2024	them so they can make informed choices.

3. Leaders across the partnership should develop, deliver and embed a clear approach to address how they will support children and young people with a range of mental health and neurodiverse needs. This includes identification, assessment and support for children and young people, with or without a diagnosis.

Areas for improvement	Key objectives	Planned development activity	Responsible	Timescale	What success looks like
There is an absence of a partnership approach to address SEMH, and neurodiversity needs across Trafford. This has resulted in variability in practitioners' understanding of	<ul> <li>Children with SEMH and those who are neuro diverse will have their needs met at the earliest opportunity.</li> <li>We will have an evidence based clear understanding of the</li> </ul>	We will work in partnership to develop a SEND mental health strategy as part of our commissioning strategy and intentions This will include developing a shared set of principles that underpin our approach.	Specialist Children's Commissioner Ambition 3 Lead	March 2025	<ul> <li>There will be clarity across the system for all stakeholders including children and their families about services to support mental health accessibility arrangements.</li> <li>Timely support will be available</li> </ul>
the additional needs of these children and young people. For some children and young	<ul> <li>Children and young people will have their needs met at the earliest opportunity. This will</li> </ul>	Using our existing data and mapping exercise, we will develop a bespoke mental health performance scorecard for children with SEND.	Business Intelligence (From ICB, Health Providers & Local Authority)		regardless of diagnosis.  Access to diagnostic pathways will be clear and available.  Quality data across all health flows both locally and at GM level.  New and different approaches for support are operational and in line with children's needs.
	not be diagnostic dependant.	Develop and implement agreed system wide model for pre and post diagnostic support in line with our commissioning strategy.	Specialist Children's Commissioner	December 2024	
The data available to help inform the partnership's understanding of the local area, particularly across health services, is still in development. This means that services are not always able to	<ul> <li>Have system wide SEND data dashboards at strategic and operational levels.</li> <li>SEND commissioning is informed by current system wide data and performance</li> </ul>	Enhance Local Authority performance reporting and data intelligence requirements and embed service wide analysis of what the data is telling us about children's needs and how we are meeting them.	Director – Education Standards, Quality & Performance & Business Intelligence Unit	October 2024	Performance information will be reported regularly so there is evidence based understanding across the system of all children's needs.
take full advantage of information to gain an accurate understanding of children and young people's needs. In some instances, this limits the local area's ability to drive improvement and accurately inform commissioning.		<ul> <li>ICB and provider services will work to enhance electronic systems enable a robust data capture across all services, to inform data reporting.</li> </ul>	Specialist Children's Commissioner & ICB	January 2025	There will an ability to look at groups of information and performance to develop a more in depth understanding of the impacts across the system and how performance of different service interconnect to affect outcomes.
Additionally, the multiple, fragmented patient record			Performance Lead		

systems operated across the neurodevelopmental and mental health pathways are restricting leaders' oversight of both	<ul> <li>Progress existing project plans to modernise health electronic recording systems.</li> </ul>	July 2024	
pathways and provision. This is impacting negatively on children,			
young people and their families' experiences			

4. Leaders across the partnership should increase the opportunities for children and young people's voices to be heard and acted on both at a strategic and individual level. They should also develop the range of, and access to, social opportunities for children and young people in order to reduce the current inequality across some areas within Trafford.

Areas for improvement	Key objectives	Planned development activity	Responsible	Timescale	What success looks like
There are limited opportunities for children and young people with SEND to influence the development of services. Typically, education providers	<ul> <li>SEND Partnership activity will be driven by and focused on issues that are important to children and young people.</li> </ul>	<ul> <li>Review current resources and additional resource requirements to support this work in a meaningful way</li> </ul>	SEND Improvement Lead	March 2024	<ul> <li>Children and young people will influence strategic decision making.</li> <li>They will be active participants in service</li> </ul>
capture the views of children and young people with SEND well. However, area leaders do not capitalise on this rich source of information in their strategic work.  The development of services therefore does not routinely reflect the broad range of children and young people's needs and experiences across Trafford.	<ul> <li>EHC plans will be personalised and reflects the individuality of children and young people.</li> <li>All activity will reflect engagement with and voice of children and young people</li> </ul>	<ul> <li>Include guidance within our revised practice standards in respect of listening to and capturing children's wishes and feelings. This will also be included in the testing of the new EHC template through the change programme will provide revised guidance for the system.</li> <li>Develop and implement bespoke training across the system in respect of children and young people's voice.</li> </ul>	SEND Improvement Lead  Ambition 1 Lead & Virtual School Head	September 2024 January 2025	<ul> <li>They will be active participants in service design and will be informed of changes that are made as a result.</li> <li>Plans will reflect children's individual needs, both at the assessment and review stages.</li> <li>Children will report that the support they receive is helping them make progress on the things that are important to them.</li> </ul>
Children and young people experience an inequity of access to social opportunities across the borough, depending on where they live.  Furthermore, those with complex needs do not benefit	<ul> <li>Children and young people are consulted and influence the development and transformation of local services.</li> <li>To ensure equity of access across the borough</li> </ul>	<ul> <li>Work with the VCSFE sector and Family Hubs to develop a borough wide range of social activities and leisure opportunities for all children/young people with SEND.</li> </ul>	Social Care Commissioner  Community Collective Head of Early Years & Family Help	June 2024	<ul> <li>Children and young people regardless of need will have access to social opportunities that they have chosen.</li> <li>Increase in the number of social opportunities available across all areas of Trafford</li> </ul>
from the same range of social activities as those with less complex needs	To ensure social opportunities are accessible and available to children across a range of needs	<ul> <li>Further develop the short break action plan that is in place and overseen by a group inclusive of parents and carers.</li> <li>Undertake a survey in respect of Short Breaks for children and young to capture views of young people. The results of the survey will be used to further develop our offer.</li> <li>Continue to work with providers to expand</li> </ul>	Children's Social Care Commissioner	Commenced and ongoing	
		<ul> <li>Continue to work with providers to expand current activity with existing providers and encourage new providers into Trafford.</li> </ul>			

### Glossary of Terms

**Ambitions Plan –** Trafford's strategic improvement plan that has been coproduced and is being delivered by all stakeholders in the partnership. Each of the 6 Ambitions has a senior leader from across the partnership as the 'Ambition Lead'.

**CCG – Clinical Commissioning Group.** CCGs were set up by the Government as part of wide ranging changes to the structure of the NHS and replaced Primary Care Trusts (PCTs) on 1 April 2013. Trafford CCG was replaced by the Integrated Care Board on 1<sup>st</sup> July 2022.

**Change Programme -** The SEND Change Programme is a national programme to test some of the changes the Government wants to make to the system for supporting children and young people with SEND. It is being delivered by "Change Programme Partnerships" in each of the nine regions of England, each led by at least one named local authority.

CQC - Care Quality Commission - The independent regulator of health and social care in England.

DCS - Director of Children's Services - Currently Jill McGregor

DCO - Designated Clinical Officer - Currently Maria Burney

**EHC Plan** – Education, Health and Care Plan - A plan for children & young people up to 25 who need more support than is available through the educational system. The plan identifies educational, health and social needs and set out the additional support to meet those needs.

**ICB** - Integrated Care Board - A statutory NHS organisation which is responsible for developing a plan for meeting the health needs of the population. There is one ICB in each ICS area.

**JSNA – Joint Strategic Needs Assessment -** The Joint Strategic Needs Assessment (JSNA) gives overarching information on the current (and future) health and social care needs of local communities in Trafford. It provides an evidence base to inform and guide the commissioning and provision of health, well-being and social care services.

**LIG - Learning Improvement Group -** A multi-agency group of senior leaders who have responsibility for responding to learning priorities and dissemination of learning coming out of quality assurance activity.

**Locality Board -** Supports the delivery of the Trafford Together Locality Plan to improve health and wellbeing of Trafford population and tackle health inequalities.

**Local Offer -** The SEND local offer describes the help and support available in our area for children and young people aged 0 to 25 years with special educational needs and disabilities (SEND) and their families.

**Ofsted - Office for Standards in Education, Children's Services & Skills -** Ofsted's role is to make sure that organisations providing education, training and childcare services in England do so to a high standard.

**Ordinarily Available Inclusive Provision -** The term comes from the SEN Code of Practice and refers to the support that mainstream schools or settings should be able to provide for a child or young person through their agreed funding and resource arrangements.

**PfA – Preparing for Adulthood -** Support for children & young people with SEN should have a focus on preparing them for adulthood. This support should start early & should revolve around the child or young person's own aspirations, interests and needs.

**SEND Partnership Board** – The forum with responsibility for holding all agencies to account for the delivery of high quality services for children and young people with SEND in Trafford

**System –** All those organisations and agencies responsible for supporting children and young people with additional needs throughout their education.

**TPF - Trafford Parent Carer Forum -** The independent parent carer led forum supporting & working with parent carers & families of children & young people with Special Educational Needs and Disability (SEND) with or without a diagnosis across all areas of disability across Trafford.