

Send completed applications to:

Post Parking Services, Trafford Council, Trafford Town Hall, Talbot Road, Stretford, M32 0TH

Email parkingpermits@trafford.gov.uk

A. Applicant

Name
 Address
 Telephone
 Email

Please tick this box if you would prefer to receive future correspondence by email

B. Vehicle

A single permit can be issued for use in up to 2 vehicles (the permit can only be used in one vehicle at any time)

1 Registration
 Make
 Colour

2 Registration
 Make
 Colour

The cost of an annual permit is **£49.50**. Cheques or postal orders must be made out to **Trafford Council**. Credit/ debit card payments can be made by telephone once you application is confirmed. Please do not send cash through the post.

Applicants who are Blue Badge holders are entitled to one resident permit free of charge. **Please tick this box and enclose a copy of both sides of your Blue Badge to apply.**

One book of **visitor Permits** (day passes) can be purchased per year which are available in booklets of 25 for **£13**. **Please tick this box and include the relevant proof of residency for all applications for visitor cards** (see section C below).

C. Supporting Documents

Please send **one** document from **both** of the following categories for **each** applicant. **Your application will not be processed if the required documents are not provided.**

Proof of residency

One of the following which **must** be dated in the last 3 months:

- Utility bill (water, electric, gas or **landline** telephone)
- Bank or Credit Card Statement
- Tenancy agreement or completion letter for new residents within 3 months of moving in

Proof of residency is required for each applicant.

Mobile phone bills are **not** accepted

Reminders for overdue accounts will **not** be accepted.

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Vehicle

My vehicle: A copy of your current insurance documents **which must show your name and address within the zone.**

Company vehicle: A letter from your employer, on company letterhead, confirming the vehicle is kept by the applicant at the above address for a minimum of 5 nights a week **and** a copy of either the V5 or hire or lease agreement.

Hire vehicle: The hire or lease agreement showing your name and address

D. Declaration

I declare that the information given above is accurate & I agree to abide by the 'Conditions of Use' I authorise the Parking Services section to make appropriate checks to confirm I reside at the above address.

I certify that I reside at the address completed in section A for a minimum of 5 nights every week.

I agree to surrender the permit to Trafford Council in the event of the following:

- I sell/ dispose of the vehicle(s) shown in section B.
- I no longer reside at an address within the permit scheme.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

To view our privacy notice, please visit www.trafford.gov.uk.

Signed :

Date:

Office use only

Permit:

Date issued:

Start date:

Visitor Cards:

Fee paid £

Cash / Chq / PO no: