

# Request for Temporary Traffic Regulation Order (TTRO)

## Charges for 2026/2027

- Planned Works 5 Day TTRO Notice (for works up to five days): £756
- Emergency 21 Day TTRO Notice (For use in the case of an emergency, for example, a water or gas main leak, or unsafe structure): £756
- Planned Works over 5 days: £2,583

## Guidance notes

Use this form to make applications for Notices and Temporary Orders only.

If you have any questions, email [traffordstreetworks@amey.co.uk](mailto:traffordstreetworks@amey.co.uk)

## Granting notices

A minimum notice period of six weeks is required for the granting and advertising of a Temporary Order.

Forms will not be accepted unless the order number or expenditure code and invoice email address field have been completed.

A notice will only be granted based on emergency work or those works of short duration, which will be started and completed within the Notice Period.

An Emergency 21-Day Notice will only be granted if emergency works meet the listed criteria and there is written supplementary evidence with the form.

The Head of Traffic and Transportation reserves the right to refuse the granting of an Emergency Notice when they consider that the criteria are not met.

## How to apply

Applicants are responsible for applying for the notice and consulting with stakeholders affected by the closure. Email the completed application to [traffordstreetworks@amey.co.uk](mailto:traffordstreetworks@amey.co.uk).

## Notifying stakeholders

Applicants should also notify residents and businesses affected by the proposal in writing.

A copy of the letter indicating where they have been delivered should also be forwarded to [traffordstreetworks@amey.co.uk](mailto:traffordstreetworks@amey.co.uk).

## Application form

### Company details

Registered company name:

Invoice address:

Postcode:

Invoice email address:

Order number/expenditure code:

Permit reference number:

### Contact details

Name:

Telephone / mobile number:

Email address:

### Nature of notice/order

For example: Prohibition of driving, One way, No right turn, No left turn, or other. If other, please specify.

### Reason for the road closure

Nature of work: Emergency or planned? (Emergency works defined as per Section 52 of the New Roads and Street Works Act 1991)

### Roads affected

### Location

You must provide a Scaled Plan with this application.

### Duration of road closure

Start date:

Anticipated end date: