

SERVICES AVAILABLE TO LOOKED AFTER CHILDREN PLACED IN TRAFFORD BY OTHER LOCAL AUTHORITIES

There are a number of looked after children (LAC) placed in Trafford by other local authorities. Trafford Council would like to notify you about the resources and facilities available to looked after children and adopted children who may be placed in Trafford by your local authority. Within this letter we set out the process to notify Trafford Council when a looked after child or young person is placed in Trafford or when their placement arrangements change. We also include information about our Virtual School for Children in Care and the services that we offer to looked after children who reside in the Trafford Area.

Please disseminate this information to relevant professionals within your Children's Social Care Service. We hope that this information will help your professional staff to understand and access the diverse range of services that are available to children and young people residing in Trafford.

It would be useful to receive similar information and contact details about services and opportunities available to any of our looked after children we may have placed in your local authority area.

Notifications

All notifications of Looked after Children placed in Trafford should be sent to the:

Information Manager

Multi Agency Referral & Assessment Team (MARAT)

Trafford Town Hall

Talbot Road

Stretford

Manchester

M32 0TH

TEL: 0161 912 5099

Fax: 0161 912 5056

Email: MARAT@trafford.gov.uk

The attached Notification Form (**see appendix 1**) should be used to inform Trafford Council of any children who are placed in Trafford. The form should also be used to inform Trafford Council of any changes of address or circumstances of the placed child and notify us that the child is leaving the area.

Please ensure that notifications of children placed in Trafford highlight any particular risks or vulnerabilities to assist the professional network within Trafford to respond effectively to any issues that may arise. Where it is relevant to do so we may send and ask you to complete a Sexual Exploitation Risk Assessment form so that we have a detailed understanding of the child's vulnerabilities.

Care Planning Guidance and Case Review Guidance requires the responsible Local Authority to consult with the area authority when they are considering making a

distant placement. If you need to contact Trafford Children's Services to consult with Trafford about a proposed placement of a looked after child in the Trafford area then please contact the Trafford Multi Agency Referral and Assessment Team at the above address.

Education

For Looked after Children moving into Trafford, Social workers are asked to contact Trafford Council as soon as possible to discuss securing a school place. Information about school admissions to all Trafford schools is available from Trafford Council's School Admissions Team. The contact details of the Admissions Team are:

School Admissions

Waterside House

Sale

M33 7ZF

Tel: 0161 912 5007

Email: school.admissions@trafford.gov.uk

All of our schools, academies and colleges work in partnership and have a collective responsibility to ensure that all young people have access to the best possible learning opportunities so that they can attain good educational outcomes. Each school in Trafford has a Designated Teacher for LAC to promote the educational achievement of LAC who are on the school roll.

Trafford has a Virtual School for looked after children, which supports schools, carers and social workers to ensure that all looked after children engage in their education and attain good educational outcomes.

The Virtual School maintains a register of all LAC and young people aged 3-19 years placed within Trafford including those who are placed here by other local authorities.

The Virtual School Headteacher works collaboratively with all relevant professionals and the Virtual School Team will support schools in Trafford to meet the needs of looked after children placed within Trafford Schools. The Virtual School Head Teacher has specific responsibility for the management of Pupil Premium payments.

The Trafford Virtual School Head teacher is able to offer advice to other Local Authorities who place children in the Trafford area

For more information, about Trafford's Virtual School for Looked after Children or for advice about the educational needs of a child placed in Trafford please contact:

Lynsey Burridge, Virtual School Head,

Waterside House,

Sale Waterside,

Sale, M33 7ZF.

Telephone: 0161 912 3151

Mobile 07734 598087

Email: lynsey.burridge@trafford.gov.uk

Early Years, Childcare and Nursery Provision

Looked after Children who are 2 years old are eligible for free early education places in Trafford. For information about Early Years Education please contact:

Ruth Holland, Early Years Foundation Stage Consultant,

Waterside House,

Sale Waterside,

Sale,

M33 7ZF.

Telephone: 0161 911 8662

Email: ruth.holland@trafford.gov.uk

Special Educational Needs (SEN)

Where a Looked after Child has a Statement of Special Educational Needs, or an Education and Health Care Plan (EHCP), the Special Educational Needs Assessment Team will maintain the Statement or EHCP on behalf of the placing Authority. For the SEN Assessment Team please contact:

SEN Assessment Team,

Trafford Town Hall,

Talbot Road,

Stretford,

Manchester,

M32 0TH.

Telephone: 0161 912 5157

Email: sen@trafford.gov.uk

We also have a wide range of services available to provide help and support to children, their families and carers, schools and other professionals to ensure that all children and young people get the best education. Information about the range of services can be found on the Trafford Local Offer on our Children's Services Directory (link to the Local Offer below):

http://trafford.childrensservicedirectory.org.uk/kb5/trafford/fsd/site.page?id=F5IHIP_2Kjs

Health Services

All children and young people living in Trafford have access to a full range of health services. These include a variety of specialist health services to meet the needs of our children and young people.

Support with healthy lifestyle choices as well as the specific needs for any child or young person is offered. Health assessments are completed by school nurses and health visitors as well as our specialist nurses. We are also fully supported by Trafford CAMHS for CIC.

The health needs of our looked after children and young people are monitored by our specialist nurses and designated doctors.

For further details about our full range of health services please contact our Children in Care team at:

Children in Care Health Team

Ground Floor,
Trafford Town Hall
Talbot Road
Stretford,
M32 0TH.

Telephone: 0161 912 3215

Email: sharon.martin25@nhs.net or elaine.sherard@nhs.net.

Access to Trafford CAMHS

The Trafford Child and Adolescent Mental Health Service (CAMHS) is a multi-disciplinary service consisting of Psychiatrists, Clinical Psychologists, Nurses, Play and Family therapists, Family support workers, as well as others. The Service is established to assess and treat the mental health difficulties of children and young people where Trafford is their responsible commissioner.

Should LAC living in Trafford have acute mental health needs that require an emergency assessment, this would be provided through the local A&E department. For the assessment and treatment of non-emergency but significant mental health needs, LAC social workers are asked to liaise with the CAMHS team:

CAMHS,

Basford House,
226 Seymour Grove,
Old Trafford,
Manchester
M16 0DU
Tel: 0161 860 5157

In addition, as indicated above, children and young people who are looked after have access to universal health services including those established to meet their emotional well-being needs.

Talk Shop Young Peoples Advice Centre

Talk Shop is an advice and information centre for young people aged 13-19.

Talk Shop is able to provide a range of counselling, advice and support services to young people including advice and support relating to sexual health, family relationships, sexuality, bullying, sexual health, drugs and alcohol, anger and stress, missing from home or CSE.

The contact details of Talkshop are:

Talkshop

Sale Waterside

Sale

M33 7ZF

Telephone: 0161 912 2453

More information about Talkshop can be gained by visiting the website at:

<http://www.talkshoptrafford.co.uk/>

Sexual Exploitation and Missing Children

The Sexual Exploitation and Missing Panel (SEAM) forms part of Trafford Safeguarding Children Board's response to CSE. The SEAM Panel meets monthly and focuses on multi-agency responses to victims. Children and young people who go missing frequently are also considered by SEAM. The Panel considers cases at the earliest point of vulnerability; it also gathers intelligence on perpetrators, hotspots, problem premises and young people's networks.

If there are CSE risks (at any level) to children or there is a risk of them going missing, placing Local Authorities must inform Trafford and we will ask you to complete a Sexual Exploitation Risk Assessment form so that we have a detailed understanding of the child's vulnerabilities.

The referral point for CSE and Missing in Trafford is MARAT where there are dedicated Police Officers working with Children's Social Care on this issue. If anyone has any concerns or intelligence that a child is at risk of CSE or Missing then MARAT must be notified.

Multi Agency Referral & Assessment Team (MARAT)

Trafford Town Hall

Talbot Road

Stretford

Manchester

M32 0TH

TEL: 0161 912 5125

Fax: 0161 912 5056

Email: MARAT@trafford.gov.uk

Independent Missing from Home and Care 72hr interview

In Trafford, the Youth Service has responsibility for carrying out this task. The police share information on a daily basis with Trafford MARAT and this is then assessed for eligibility for a return interview which is conducted by Trafford Youth Service.

Youth Offending Service

Trafford Youth Offending Service is a multi-agency team comprising of staff from Children's Services, Police, Probation and Health. Trafford YOS works with children and young people aged between 10-17 years who are at risk of offending or reoffending. These children/young people are either subject to Statutory Court Orders or Out Of Court Disposals, or work with the Youth Crime Prevention team in a voluntary capacity.

The Trafford YOS can be contacted at:

Trafford Youth Offending Service,

Sale Police Station,

Tatton Place,

Sale,

M33 7ED.

Telephone: 0161 912 8201

Email: yosadmin@trafford.gov.uk

Trafford Children's Rights Officer

If Looked After Children wish to speak to an independent person about the service that they are receiving or they want help to make a complaint then you can contact:

Mark Bailey (Advocacy and Engagement Officer)

Trafford Town Hall,

Talbot Road,

Stretford,

M32 0TH

Telephone: 0161 912 5094

Email: mark.bailey@trafford.gov.uk

Yours Sincerely

Deborah Brownlee

Director Corporate Director: Children Families and Wellbeing.

Appendix 1

Notification of Looked After Child Placed In Trafford

Full Name of Young Person	
Date of Birth	
Gender	
Placed At	
Date Placed	
Placing Authority	
Carer/Institution type (e.g. foster carer, children's home or other)	
Carer Contact Details (please include telephone number and address)	
Provide any specific details regarding what the carer has been contracted to provide, if specialist, for example	
Placing SW Contact Details (please include contact telephone number and email address)	
Emergency Contact Details for Placing Authority	
Young Person's Legal Status	
IRO Contact Details for Placing Authority	
Is this notification of – <ul style="list-style-type: none">- a new placement?- a change of placement?- end of placement?	

Risk Indicator	Risk Present
Is the young person at a high risk of abduction?	
Is the young person likely to be subject to honour based violence?	
Is the young person a registered sex offender or perpetrator of sexual exploitation?	
Is the young person vulnerable to or have a history of child sexual exploitation and likely to abscond?	
Has the young person a history of going missing?	
If the young person has NO history of going missing is there any evidence to suggest that they are likely to abscond?	
Should the young person abscond are they likely to be at high risk of: a) committing crime b) being a victim of crime c) self-harming d) causing significant harm to others?	
Is the young person at risk of youth offending behaviours? If so, please detail the nature of these	
Health	
Previous GP Name and Address	
Current/Planned New GP Name and Address	
Does the young person have any disabilities? If so, please detail the nature of these	
Does the young person have any mental health needs? Is so, please detail the nature of these	

Does the young person have any complex health needs? If so, what is the nature of these?	
Education/School Details	
Previous School Name	
Previous School Address	
Current/Planned New School Name	
Current/Planned New School Address	
Does the young person have any Special Education Needs? If so, please detail the nature of these	
Please provide details of any other service provided to the child. e.g CAMHS	
Notification of move from placement	
Date of move	
New location/address – <i>only applicable if move within Trafford</i>	

PLEASE RETURN THIS FORM TO:

Information Manager

Multi Agency Referral & Assessment Team (MARAT)

Trafford Town Hall

Talbot Road

Stretford

M32 0TH

TEL: 0161 912 5099

Fax: 0161 912 5056

Email: MARAT@trafford.gov.uk